



City of Boynton Beach Agenda Item Request Form

Meeting Date: 05/ 6/2025

Proposed Resolution No. R25-124 Approve a Piggyback Agreement with RISK MANAGEMENT ASSOCIATES, INC. A/K/A BROWN & BROWN PUBLIC SECTOR through the Town of Jupiter RFP HR001-2023 for Property and Casualty Insurance.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-124.

Explanation of Request: Insurance broker services are essential to the City of Boynton Beach as they provide expert guidance in protecting public assets, managing municipal risk, and ensuring compliance with local, state, and federal regulations. Brokers help the City secure tailored insurance coverage for infrastructure, vehicles, and operations while identifying exposures in areas such as public works, law enforcement, and events. They offer strategic policy analysis, oversee claims to ensure fair settlements, and assist in reviewing vendor and contractor insurance to reduce liability. Additionally, brokers support budget predictability by controlling premium costs and preventing coverage gaps, ultimately serving as trusted advisors in safeguarding the City's financial and operational interests.

Staff conducted research and identified a suitable contract under the Town of Jupiter's RFP HR001-2023, which qualifies for the procurement piggyback exemption. The contract is active through September 30, 2025, with an option for the City to renew for an additional one- to two-year period. Furthermore, staff successfully negotiated reduced commission rates, lowering the Property and Casualty lines from 10% to 7%, and Workers' Compensation from 7% to 5%, thereby generating additional cost savings for the City.

Piggybacking at the City of Boynton Beach is an important strategy for maximizing efficiency and cost savings in procurement processes. By leveraging contracts and agreements that have already been competitively bid and awarded by other governmental entities, the City can avoid the lengthy and resource-intensive process of issuing its own bids. This allows for faster acquisition of goods and services, ensuring that City projects and operations continue smoothly without unnecessary delays. Additionally, piggybacking promotes fiscal responsibility by enabling the city to take advantage of favorable pricing and terms that have already been negotiated, ultimately benefiting taxpayers. It also fosters collaboration among local governments, enhancing resource sharing and creating opportunities for better service delivery to the community.

How will this affect city programs or services? Brokers help the City secure tailored insurance coverage for infrastructure, vehicles, and operations while identifying exposures in areas such as public works, law enforcement, and events.

Budgeted Item: Yes

Account Line Item and Description: 522-1710-519.49-17

Fiscal Impact: No fiscal impact

Attachments:

[Resolution No. R25-124 for Brown & Brown Property and Casualty Insurance.docx](#)

[RFP HR001-2023 RMA, Inc. Response 5-30-23 \(1\).pdf](#)

[Contract and Notice of Acceptance Letter - Brown and Brown](#)

[Brown & Brown Offering Rate to the City of Boynton Beach.pdf](#)

[Bid Evaluation Form.PDF](#)

[PB - Brown and Brown - Insurance Broker Services.docx](#)