



Agenda Item: 10.B
Date of Meeting: January 13, 2025
Department: Planning

STAFF REPORT

To: City Council
From: Ana Budnyk
Subject: **Discussion Regarding the Formation of Parking Technical Advisory Committee (PTAC) for City of Bishop Parking Demand and Land Use Study.**

Background/History:

In 2023, the City of Bishop City Council approved city staff to assess existing parking usage, propose parking management strategies, and explore potential development opportunities for residential and city facility expansion.

To achieve these goals, the City of Bishop hired an interdisciplinary team led by Wood Rodgers. This team was tasked with:

- Evaluating the current parking inventory.
- Identifying parking capacity across three seasons (January, April, and July).
- Analyzing land use and parking utilization within the Downtown Mixed-Use Zone.
- Identifying opportunities and constraints.
- Community Engagement, included but not limited working with Technical Advisory Committee.
- Presenting findings to the public.

At this stage in the process, the **Parking Counts** have been completed for 3 seasons of the year with selected dates in January, April, and July.

Analysis/Discussion:

The formation of a Technical Advisory Committee (TAC) is essential at this stage of the study. With data collection completed, the TAC will focus on analyzing opportunities and constraints while providing input on the study's progress.

Purpose of the PTAC:

- The Committee's role is to provide overall guidance and direction for the study, offer recommendations for improving downtown parking management, and identify opportunities for the development of public land.
- Ensure meaningful community engagement, and provide feedback on survey questions, results, and distribution.

- Review and recommend acceptance of the final study report.

Composition of the TAC:

City staff and consultants recommend the PTAC include representatives from various stakeholder groups, including City officials, downtown businesses, residents, and transportation professionals. The proposed committee will meet regularly (no more than once a month) for up to six months.

Proposed PTAC Members:

- **Chair and Coordinator:** Assistant Planner, Ana Budnyk
- **City Staff:**
 1. City Administrator
 2. Public Works Director
 3. Police Chief
- **City Representatives:**
 4. City Council Member
 5. Planning Commissioner
- **Downtown Business/Property Owners (Public Parking Areas):**
 6. Representative from Area 1 (West of North Main Street)
 7. Representative from Area 2 (East of North Main Street)
 8. Representative from Area 3 (East of South Main Street)
 9. Representative from Area 4 (West of South Main Street)
- **Visitor and Resident Representation:**
 10. Chamber of Commerce/ Visitor Representative

Economic Impacts:

n/a

Budget Impacts:

n/a

Legal Review:

n/a

Recommended Action:

City Council to hold a discussion and provide recommendation to the staff on the composition of PTAC.

Approved By: Deston Dishion 1/8/25

Approved By: Dean Pucci 1/8/2025

Approved By:

Approved By: