



Agenda Item: 14.G
Date of Meeting: October 23, 2023
Department: Finance

STAFF REPORT

To: City Council
From: Nora Gamino
Subject: **Budget Adjustment Request, Building, Special Dept. Supplies**
Prepared On: September 25, 2023

Background/History:

The Director of Public Works has advised that additional technical capacity is necessary to provide project management services to address code compliance issues within the City of Bishop. This need will be fulfilled through a professional services agreement with a consulting firm specializing in this type of work.

Analysis/Discussion:

City staff are forecasting the need for \$25,000 in additional spending for professional and technical services, within the Building Department, within the General Fund, based on the necessity for additional technical capacity outlined above. Expense account 001-022-52015 is currently budgeted for \$75,300 in spending. Staff are requesting a \$25,000 spending increase in expense account 001-022-52015, which would adjust the FY 23-24 budget figure to \$100,300.

Economic Impacts:

There are no significant economic impacts.

Budget Impacts:

This spending is not included in the 2023-2024 Fiscal Year Budget. An amendment to Building, Professional and Technical Services within the General Fund is being presented to adjust for the approval of these unforeseen spending needs. It is possible that these funds will be reimbursed to the general fund through cost recovery of enforcement actions.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Increase budget line item 001-022-52015, Professional and Technical Services, by \$25,000 for FY 2023-2024.

Approved By: Ethan Aukee / 10/4/2023

Approved By: Robin Picken / 10/4/2023

Approved By:

Approved By: