



Agenda Item: 10.C
Date of Meeting: May 12, 2025
Department: Police

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Police Department Budget Adjustment Request**
Prepared On: April 29, 2025

Background/History:

The Police Department and Finance Department were conducting routine review of the Police Department's budget and identified operating expense accounts that will not be fully utilized during FY 2024-25. When assessing the lack of use, a buffer was added to the analysis of each account to ensure that adequate budgets are available for the remainder of planned spending during the FY.

In order to utilize previously approved spending in a manner that best serves both the operational needs of the Bishop Police Department and the safety and well-being of the community, City staff is recommending the reallocation of \$19,744.33 from multiple Police Department operating expense accounts to account 001-020-52018 (Police Department – Special Department Supplies).

If approved, these funds will be used to upgrade critical police department equipment in alignment with modern law enforcement practices and regulatory compliance standards. This proposed reallocation is consistent with the City of Bishop's Strategic Plan, which prioritizes modernization of public safety services and investment in up-to-date resources to ensure efficient and effective policing.

We respectfully request consideration and approval of this reallocation to support the continued advancement of public safety in our community.

Analysis/Discussion:

This budget adjustment proposal is spending neutral. The intention is to reallocate prior approved spending, not to increase overall spending. The goal is to ensure effective and efficient use of existing budgeted funds without incurring additional costs, while also maximizing the utilization of the department's overall approved budget.

Economic Impacts:

No significant economic impacts.

Budget Impacts:

This budget adjustment does not increase overall City spending in FY 2024-25. The detailed reallocation is as follows (All accounts are Police Department operating expense accounts):

Increase

001-020-52018 (Special Department Supplies) 19,744.33

Decrease

001-020-52006 (Recruitment)	(1,412.24)
001-020-52009 (Training)	(6,417.73)
001-020-52012 (Office Supplies)	(1,011.37)
001-020-52013 (Communications)	(2,096.43)
001-020-52014 (Meetings & Travel)	(4,078.39)
001-020-52015 (Professional Services)	(1,925.28)
001-020-52019 (Misc. Dues & Subscriptions)	(1,464.06)
001-020-54023 (Building Operation)	(1,338.83)

Legal Review:

Legal review is not required for this item.

Recommended Action:

City Council to review and approve the requested budget adjustment.

Approved By: Ethan Aukee 4/29/2025

Approved By: Robin Picken 4/30/2025

Approved By: Deston Dishion 4/30/25

Approved By: