



Agenda Item: 9.D
Date of Meeting: June 22, 2026
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Approval of FY 2025-26 Interfund Transfer and Related Budget Adjustment**
Prepared On: June 17, 2026

Background/History:

In October 2025, the City's Public Works Director obtained approval of Task Order 25-TO-05 and a related budget adjustment for the East Line Street Bridge Replacement. Following progress/completion of the task order, it was understood that application/project fees would be due upon application submission, and the fees would be payable to the State Water Resources Control Board and to the California Department of Fish and Wildlife. In October, \$10,000.00 was included in the budget adjustment as an estimation of the costs associated with the application/project fees. The actual fee amounts are now determined and the two separate fees total \$13,625.25.

Analysis/Discussion:

In order to properly appropriate and account for the discrepancy between estimate and actual cost, an interfund transfer in the amount of the discrepancy is required. The amount of the interfund transfer would equal \$3,625.25 and would be a transfer from the General Fund to the project fund. The use of the transfer mechanism establishes a General Fund contribution with no expectation of repayment from the project fund.

Impacts to Council Goals and Strategic Planning Priorities:

None.

Budget Impacts:

Increase expense/transfer out account 001-023-59999 in the amount of \$3,625.25 and increase revenue/transfer in account 054-000-39999 in the amount of \$3,625.25.

Legal Review:

Legal review is not required for this item.

Recommended Action:

Approve the proposed interfund transfer and related budget adjustment.

Approved By: Ethan Aukee 6/17/2026
Approved By: Robin Picken 6/17/2026
Approved By: Pam Foster 6/17/2026
Approved By: