



Agenda Item: 8.I
Date of Meeting: June 8, 2026
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Task Order Amendment - Wood Rodgers 25-TO-09 Park Master Plan**
Prepared On: May 21, 2026
Attachments: Amendment Proposal Task Order 25-TO-09
25-TO-09 Amendment 1 - signed

Background/History:

On December 8th, 2025, the Community Services Department developed a Task Order 25-TO-09 with Wood Rodgers to facilitate the Park Master Plan in the amount of \$158,325.00. The Task Order 25-TO-09 was approved by the City Council on December 8th, 2025. Community Services staff worked with Wood Rodgers to host public outreach including a public survey to collect data. The data collect for these efforts has been presented to the Parks and Recreation Commission and the City Council for Strategic Planning.

Analysis/Discussion:

During the process of developing the Park Master Plan, additional funds are being requested by Wood Rodgers in the amount of \$9,810 to cover the cost of additional work on the public survey/community engagement, alternative concepts, and mapping. The items for increase were included in the initial Task Order 25-TO-09 however, as additional work was requested in public survey/community engagement, alternative concepts, and mapping these costs have increased.

Impacts to Council Goals and Strategic Planning Priorities:

The City Park Master Plan was identified as a priority project in the Strategic Plan Objective 1.2 Support community space and maintain partnerships.

Budget Impacts:

If this item is approved, the budget for expense account 001-031-52015, Professional Services, will be increased by \$9,810.

Legal Review:

Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council consideration to approve the Task Order Amendment with Wood Rodgers 25-TO-09 Park Master Plan in an amount not to exceed \$168,135 and increase Park budget 001-031-52015 Professional Services in the amount of \$9,810.

Approved By: Ethan Aukee 5/21/2026

Approved By: Dean Pucci 5/21/2026

Approved By: Pam Foster 5/29/2026

Approved By: