



Agenda Item: 14.Q
Date of Meeting: October 23, 2023
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Granicus Agreement – One-Year Extension 11/12/2023-11/11/2024**
Prepared On: September 18, 2023
Attachments: Granicus Agreement 2018-2021
Granicus Proposed Agreement 2023/11/12 to 2024/11/11

Background/History:

The City of Bishop has contracted with Granicus since May of 2014 to provide the citizens of Bishop with a transparent and open meeting platform to view the City of Bishop's City Council, City Commissions, and other City related meetings, their posted agendas, and approved minutes.

To date, the City staff feels that Granicus has performed their services in a satisfactory manner and staff has agreed to also include their agenda management solution called PEAK Agenda management which will add an additional cost of \$3,300.00 for 11/12/2023-11/11/2024, \$3,531.00 for 11/12/2024-11/11/2025, and \$3,778.17 for 11/12/2025—11/11/2026.

Analysis/Discussion:

The City's current agreement with Granicus was effective November 12, 2018 to November 11, 2021 and upon mutual written agreement, the term of this agreement can be extended annually for an additional one (1) year period, or longer as the parties agree.

Economic Impacts:

There is no significant economic impact.

Budget Impacts:

The current annual cost to the City is \$11,054.11. If the Council approves the one-year renewal for Granicus' services, the annual cost will go up 3% from \$11,054.11 to \$11,385.74 plus an additional \$3,300.00 for the newly acquired PEAK agenda management solution for a total annual cost of \$14,685.74 for November 12, 2023 to November 11, 2024.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the proposed Granicus Subscription Renewal from November 12, 2023 to November 11, 2024 with an annual cost of \$14,784.75.

Approved By: Ethan Aukee / 10/13/2023

Approved By: Robin Picken / 10/13/2023

Approved By: Nora Gamino 10/16/2023

Approved By: