



Agenda Item: 16.F
Date of Meeting: October 27, 2025
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Granicus Agreement – Three-Year Extension 11/12/2025-11/11/2028**
Prepared On: October 10, 2025
Attachments: Granicus Agreement 2018-2021
Granicus Proposed Agreement for 11 12 2025 - 11 11 2028

Background/History:

The City of Bishop has contracted with Granicus since May of 2014 to provide the citizens of Bishop with a transparent and open meeting platform to view the City of Bishop's City Council, City Commissions, and other City related meetings, their posted agendas, and approved minutes.

To date, City staff feels that Granicus has performed their services in a satisfactory manner. Since the purchase and implementation of Granicus' agenda management solution (PEAK Agenda Management) in 2023, meeting agenda production has become more efficient.

Analysis/Discussion:

The City's current agreement with Granicus was effective November 12, 2018 to November 11, 2021 and upon mutual written agreement, the term of this agreement can be extended annually for an additional one (1) year period, or longer as the parties agree.

The Council approved a one (1) year extension for 2021-2022, 2022-2023, 2023-2024, and on October 28, 2024, the City Council approved the Granicus Agreement – One-Year Extension 11/12/2024-11/11/2025 with an annual cost of \$15,258.31.

The Council now has the opportunity to approve the attached Granicus Subscription Renewal for current services provided for the next three years, with an increase of seven percent each year as follows.

November 12, 2025 to November 11, 2026 = \$16,326.39
November 12, 2026 to November 11, 2027 = \$17,469.24

November 12, 2027 to November 11, 2028 = \$18,692.10

Total for three years = \$52,487.73

Economic Impacts:

There is no significant economic impact.

Budget Impacts:

The current annual cost to the City is \$15,258.31.

If the Council approves the proposed Granicus Subscription Renewal for the current services provided for the next three years, there will be an increase of seven percent each year due annually as follows:

November 12, 2025 to November 11, 2026 = \$16,326.39

November 12, 2026 to November 11, 2027 = \$17,469.24

November 12, 2027 to November 11, 2028 = \$18,692.10

Legal Review:

Legal review is not necessary for this agenda item.

Recommended Action:

Council consideration to approve the proposed Granicus Subscription Renewal for the current services provided from November 12, 2025 to November 11, 2028 as presented, with a total cost of \$52,487.73.

Approved By: Ethan Aukee 10/10/2025

Approved By: Robin Picken 10/13/2025

Approved By: Pam Foster 10/13/2025

Approved By: