



Agenda Item: 9.G
Date of Meeting: May 28, 2024
Department: Planning

STAFF REPORT

To: City Council
From: Ana Budnyk
Subject: **Approval of Professional Services Agreements for As-Needed, On-Call Environmental Consulting Services**
Prepared On: May 22, 2024
Attachments: PSA_HELIX_Environmental_Planning_Inc.
PSA_Panorama Environmental Inc
PSA_TEAM Environmental Inc

Background/History:

The Planning Department needs to acquire environmental consulting services for various projects due to our limited capacity to perform this type of work in-house. These projects may include the preparation and review of documents required under the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) for activities within the City of Bishop limits. For each project requiring these services, the City will issue a Task Order to one or more firms under an On-Call Agreement and request a proposal for the services to be rendered.

Analysis/Discussion:

The scope and types of services included in the On-Call Agreements were included in the Request for Qualifications (RFQ) which was issued on February 12, 2024, until March 12, 2024. Twelve (12) firms provided a Statement of Qualifications for consideration. Five firms were invited for interviews to gain a better understanding of their qualifications. Based on the firms' qualifications and experience, in combination with the anticipated number and type of projects the City will contract for over the next 3-5 years, three (3) firms were offered to participate.

Economic Impacts:

There will be no significant economic impact.

Budget Impacts:

There is no budget impact. Compensation for the as-needed, on-call, agreements shall be handled through task orders and will be financed through project-specific funding sources. There is no expectation or guarantee of a total contract amount.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve three (3) AS-Needed, On-Call Environmental Consulting Services Agreements with the following firms:

- HELIX Environmental Planning
- Panorama Environmental
- TEAM Environmental

Approved By: Dean J. Pucci 5/16/24

Approved By: Deston Dishion 5/22/2024

Approved By:

Approved By: