



Agenda Item: 15.F
Date of Meeting: May 11, 2026
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Agreement for LPG Propane and Services between the City of Bishop and Hunt Propane.**
Prepared On: May 5, 2026
Attachments: Hunt Propane Vendor Agreement Final

Background/History:

Propane is utilized by nearly all of the City of Bishop Properties. The City propane service agreement also encompasses Sunrise Mobile Home Park, allowing the contract amount to be passed on to our low-income tenants. Timely LPG deliveries and customer service are an important factor as we also have propane at all the Fire Departments, Police Department and the water treatment plant where service cannot be interrupted. The current contract ends May 31, 2026.

Analysis/Discussion:

A Request for Proposals was issued on April 28, 2026. Proposals were received by May 7, 2026, at 11am. The proposals were opened and analysis was conducted. The lowest price for LPG Propane services is Hunt Propane. The Community Services Department recommends approval of the LPG Propane Services Agreement between the City of Bishop and Hunt Propane, with the initial term ending on May 11, 2027, with the option to extend annually one-year up to two times.

Impacts to Council Goals and Strategic Planning Priorities:

None

Budget Impacts:

All departments account for this item in annual budgets.

Legal Review:

Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the LPG Propane and Services Agreement with Hunt

Propane to begin May 11, 2026, and an initial term ending on May 11, 2027.

Approved By: Dean Pucci 5/7/2026

Approved By: Pam Foster 5/7/2026

Approved By:

Approved By: