



Agenda Item: 9.B

Date of Meeting: April 8, 2024

Department: Public Works

STAFF REPORT

To: City Council
From: Nora Gamino
Subject: **Active Transportation Program Grant Funding Support Task Order with Eastern Sierra Engineering**
Prepared On: March 21, 2024
Attachments: ESE Task Order 2 for ATP Cycle 7 Support

Background/History:

The City of Bishop is applying for grant funding under the Active Transportation Program (ATP) Cycle 7 Programming. In this Cycle, the ATP is requiring Infrastructure Projects to include a Project Study Report (PSR) or PSR equivalent as part of the application.

The Project Study Report is an engineering document, written to provide stakeholders, decision-makers and project team members with a broad understanding of the proposed project. The PSR informs the reader of key assumptions and issues regarding the commitments on the scope, schedule, and estimated cost of the ATP Grant Funding being proposed.

Analysis/Discussion:

The Project Study Report is a mandatory attachment for all infrastructure ATP grant applications. City staff does not have the capacity to complete this work in-house and therefore the existing On-Call Engineering Services agreement will be utilized. If the PSR is not completed, the City will be unable to apply for ATP funds and possibly other funding sources should the ATP application be unsuccessful.

The scope of this task order has been developed such that there are six segments that will be studied. Each segment will be its own stand-alone PSR chapter so that the project can be broken down into smaller projects if necessary. If the Cycle 7 ATP grant application does not receive funding, then these six smaller PSRs could individually be used to pursue smaller grants or combined in other ways for future grant funding applications. PSRs are also a requirement to receive State Transportation Improvement Program funding.

The scope of work, as described in the task order is \$52,578.00. An additional 10% contingency should also be made available to cover unforeseen additional scope if necessary.

Economic Impacts:

If the grant application is successful, the City will implement a transformative project aimed at cultivating a pedestrian and bicycle-friendly environment citywide. This initiative will encourage social interaction by providing a safe route for residents and school students. The project will also contribute to sustainable urban development by promoting compactness, congestion and emissions reductions, and green spaces.

Budget Impacts:

This item is included in the 2023-2024 Fiscal Year Budget in the General Fund under Street Maintenance, Capital Improvement, budget line item 001-023-56027. Additionally, it is expected that some of this cost will be reimbursed by the Local Transportation Commission, although the exact amount is currently unknown.

Legal Review:

Not required

Recommended Action:

Council consideration to:

1. Ratify the approved task order with Eastern Sierra Engineering for professional engineering services in support of the City's Cycle 7 Active Transportation Program grant in the not-to-exceed amount of \$52,578.00.
2. Approve an additional not-to-exceed 10% contingency amount of \$5,257.80.

Approved By: Ethan Aukee 4/2/2024

Approved By: Robin Picken 4/2/2024

Approved By: Deston Dishion 4/3/2024

Approved By: