



Agenda Item: 17.A  
Date of Meeting: June 23, 2025  
Department: Administration

## STAFF REPORT

To: City Council  
From: Deston Dishion  
Subject: **Policy for Selecting Council Members to serve on Commissions and Committees.**  
Prepared On: June 13, 2025

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### Background/History:

In February of this year Council requested Staff to update the policy on how Council Members are selected to commissions and committees. In December of each year Council goes through the process of reassigning its members to multiple commissions and committees. Also from time to time during the year the need to appoint Council Members to one off Ad-hoc committees arises. The process to appoint has varied from time to time and this policy is intended to formally approve a process going forward.

### Analysis/Discussion:

To keep the process of appointment fair and consistent, Staff proposes a policy where all appointments will happen through a nomination process and then voted on by the full Council. A majority vote will be needed to confirm the appointment. This process shall be followed for appointment to Commissions, Committees and Ad-hoc committees.

If this proposed policy is approved it will be added to the City Council Policies and Procedure Manual.

### Economic Impacts:

None

### Budget Impacts:

None

### Legal Review:

City Attorney Pucci has reviewed the item and confirms that this item complies with the law.

### Recommended Action:

Council to consider approving a policy to select Council Members for Commissions and Committees.

Approved By: Ethan Aukee 6/13/2025  
Approved By: Robin Picken 6/16/2025  
Approved By: Deston Dishion 6/19/2025  
Approved By: