



Agenda Item: 10.A  
Date of Meeting: January 27, 2025  
Department: City Clerk

## STAFF REPORT

To: City Council  
From: Robin Picken  
Subject: **Parks and Recreation Commission - City Council Screening Committee Appointments**  
Prepared On: January 17, 2025

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### Background/History:

There has been a vacancy on the Parks and Recreation Commission due to Brad Balint's resignation effective November 5, 2024. Brad Balint's term ends on October 28, 2027. This unscheduled vacancy was advertised according to the procedures outlined in the City of Bishop City Council Standards and Procedures Manual Section 5.3 Procedure for Filling Vacancies on the Planning Commission and Parks and Recreation Commission.

The City advertised this unscheduled vacancy in the Inyo Register from November 9, 2024 through November 30, 2024 with the deadline for all applications to be submitted by Friday, December 6, 2024. With only one application received by December 6, 2024, staff extended the application period through January 10, 2025 by advertising this unscheduled vacancy in the Inyo Register from December 14, 2024 through January 4, 2025. The City received four (4) applications in total by the January 10, 2025 deadline.

### Analysis/Discussion:

Pursuant to the City of Bishop City Council Standards and Procedures Manual Section 5.2 Recruitment Process, a screening committee, composed of two Councilmembers, appointed by the Mayor and approved by the City Council; two Commissioners (from the Commission where the vacancy exists), appointed by the Chair and approved by the Commission; and the City Administrator shall review the applications for each commission vacancy, interview applicants if deemed appropriate and check such reference as they may deem expedient, then make a nomination to the City Council for filling the commission vacancy.

### Economic Impacts:

This item does not have any economic impacts.

### Budget Impacts:

This item does not have any budget impacts.

### Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the current Parks and Recreation Commission vacancy with a term ending on October 28, 2027.

Approved By: Ethan Aukee 1/17/2024

Approved By: Robin Picken 1/17/2025

Approved By: Deston Dishion 1/23/25

Approved By: