



Agenda Item: 16.A
Date of Meeting: July 28, 2025
Department: Administration

STAFF REPORT

To: City Council
From: Dean Pucci
Subject: **Council Consideration of City Administrator Appointment and Employment Agreement with Pamela Foster**
Prepared On: July 22, 2025
Attachments: Proposed City Administrator Employment Agreement
Public Comments

Background/History:

Following the announcement of Deston Dishion's intent to retire the City published the opening of the City Administrator. A comprehensive screening of applications submitted resulted in the City Council interviewing final candidates on July 14, 2025. Following those interviews a preliminary offer of employment was made to Mrs. Pam Foster. Mrs. Foster has accepted the terms of the proposed employment agreement and Council is asked tonight to approve the employment agreement with a start date contemplated of September 2, 2025.

Analysis/Discussion:

Mrs. Foster has an impressive record of management or supervisory responsibilities in the public sector specifically in our regional area. Her experience includes her current role as Court Executive Director for the Inyo County Superior Court and previously serving as the Senior Deputy County Administrator for Inyo County where she supervised County Department Heads across multiple divisions. Mrs. Foster has also previously served as Executive Director of Mammoth Lakes Housing. Mrs. Foster holds a Master of Business Administration.

Economic Impacts:

None.

Budget Impacts:

The proposed Employment Agreement includes a monthly salary of \$15,745 (which is the current published salary for City Administrator). The Agreement also provides that Foster will be provided use of a city vehicle or be entitled to a vehicle stipend as an alternative. Foster will also be provided medical, leave and retirement benefits as provided in the management MOU with the City of Bishop however she will be provided sick leave accrual at the rate the management unit received prior to July 1, 2025.

Legal Review:

The City Attorney's office has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to appoint Pamela Foster as City Administrator and authorize Mayor Kong to execute the proposed City Administrator Employment Agreement.

Approved By: Deston Dishion 7/22/2025

Approved By: Dean Pucci 7/22/2025

Approved By:

Approved By: