Agenda Item: 4.B
Date of Meeting: June 30, 2025
Department: Administration

STAFF REPORT

To: City Council

From: Deston Dishion

Subject: **Proposed Amendment to the City Council Standards and Procedures, Section 5.2 Procedures for Appointments to Boards/Commissions/Committees.**

Prepared On: June 24, 2025

Background/History:
The City Council Standards and Procedures are a living document and it is necessary to provide updates to them from time to time.

Analysis/Discussion:
All Commission and Committee members serve at the pleasure of the City Council and therefor should only be appointed by Council and Staff. This update will make that change to the manual.

Economic Impacts:
None

Budget Impacts:
None

Legal Review:
City Attorney Pucci has reviewed this item and verified that it complies with the law.

Recommended Action:
Council consider amending the City Council Standards and Procedures, Section 5. Procedures for Appointments to Boards/Commissions/Committees, last paragraph to read:

A screening committee, composed of two Councilmembers, appointed by the Mayor and approved by the City Council; the City Administrator; and a Staff Member directly in charge of the subject Commission shall review the applications for each commission vacancy, interview applicants if deemed appropriate and check such reference as they may deem expedient, then make a nomination to the City Council for filling the commission vacancy.

Approved By: Deston Dishion 6/25/2025

Approved By: Dean Pucci 6/27/2025
Approved By:
Approved By: