



Agenda Item: 8.J
Date of Meeting: April 8, 2024
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Propane Services Letter of Extension**
Prepared On: March 28, 2024
Attachments: Propane Letter of Extension from Hunt Propane Inc.

Background/History:

On June 1, 2021, The City of Bishop Community Services Department entered into a Services Agreement with Hunt Propane Inc. The initial term of this agreement is set to expire on May 31, 2024. The Services Agreement with Hunt Propane Inc. allows for two one-year extensions.

Analysis/Discussion:

Hunt Propane Inc. provides propane services for all City of Bishop facilities. The City of Bishop has received a letter from Hunt Propane Inc. requesting a one-year extension of this agreement. The letter was received on March 18, 2024. This letter will extend the current Propane Services Agreement for a one-year term and will have the new term ending on May 31, 2025.

Economic Impacts:

None

Budget Impacts:

The Community Services 2023-2024 budget accounts for this expenditure and will be accounted for in the 2024-2025 budget.

Legal Review:

City Attorney Dean Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve and accept the letter of extension for Propane Services by Hunt Propane Inc. for a one-year term, with the new term ending on May 31, 2025.

Approved By: Deston Dishion 3/28/2024

Approved By: Dean Pucci 4/4/2024

Approved By:
Approved By: