



Agenda Item: 17.B  
Date of Meeting: June 23, 2025  
Department: Administration

## STAFF REPORT

To: City Council  
From: Deston Dishion  
Subject: **Council to consider Reappointment of Planning Commissioner Lew or conduct Interviews.**  
Prepared On: June 17, 2025

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### Background/History:

There is one upcoming vacancy on the Planning Commission due to the expiration of Commissioner Patricia Lew's term on June 22, 2025. In accordance with Section 5.3 of the City of Bishop City Council Standards and Procedures Manual ("Procedure for Filling Vacancies on the Planning Commission and Parks and Recreation Commission"), the vacancy was properly advertised.

A screening committee—comprising two Councilmembers (appointed by the Mayor and approved by the City Council), two Commissioners from the Planning Commission (appointed by the Chair and approved by the Commission), and the City Administrator—may interview applicants, conduct reference checks as needed, and submit a nomination to the City Council.

The City received a total of eight applications:

- Six from residents within the City of Bishop
- Two from individuals residing outside city limits

Commissioner Patricia Lew has submitted an application for reappointment.

At the May 12, 2025 Council meeting, Councilmembers expressed a preference to forgo interviews in the event Commissioner Lew reapplied, citing confidence in her performance and experience.

### Analysis/Discussion:

Conducting interviews would provide an opportunity for other community members to engage in the planning process and potentially bring new perspectives to the Commission. However, if the Council is satisfied with Commissioner Lew's service and intends to reappoint her, the interview process may be considered unnecessary, saving time and administrative resources.

Economic Impacts:

None

Budget Impacts:

None

Legal Review:

City Attorney Pucci has reviewed this item and has determined it applies within the law.

Recommended Action:

Option 1: Council consider reappointment of Commissioner Lew for a 4 year term ending on June 22, 2029

Option 2: Conduct interviews to consider other applicants.

Approved By: Ethan Aukee 6/17/2025

Approved By: Robin Picken 6/17/2025

Approved By: Deston Dishion 6/18/2025

Approved By: