



Agenda Item: 12.D
Date of Meeting: February 26, 2024
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Vendor Agreement between the City of Bishop and Sportsites Inc.**
Prepared On: January 25, 2024
Attachments: Sportsites Agreement 2024

Background/History:

On March 1, 2019, the City of Bishop entered into an agreement with Sportsites Inc. This agreement was for three years and included two one-year extensions. The current agreement is set to expire on February 29, 2024. The Community Services Department has been in contact with the Vendor Sportsites Inc. and has prepared a new agreement. The new agreement between the City of Bishop and Sportsites Inc. will be for three years initial term and have options for two one-year extensions.

Analysis/Discussion:

Sportsites Inc. have played an integral part in streamlining program registration and facility management. The online software has allowed staff to focus on providing quality programs. The ability to use this software works as a facility schedule module to give Parks staff up to date daily, weekly, and monthly schedules to ensure proper planning and maintenance of our facilities. City staff uses the features of this software as a point-of-sale module for the Bishop Park Pool which has streamlined customer service.

Economic Impacts:

None

Budget Impacts:

Budget impacts are accounted for in the 2023-2024 budget and has been projected for the term of this agreement. The City of Bishop will pay the amount of \$6,000 annually for the use of the Sportsites software.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council of the City of Bishop to approve and execute the Vendor Agreement between the

City of Bishop and Sportsites Inc. with the first term beginning on March 1, 2024, in the amount not to exceed \$6,000.00 annually.

Approved By: Ethan Aukee 2/15/2024

Approved By: Robin Picken 2/15/2024

Approved By: Ryan Jones 2/15/2024

Approved By: Deston Dishion 2/15/2024