



Agenda Item: 16.L
Date of Meeting: June 23, 2025
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Tree Trimming and Removal Services Agreement between the City of Bishop and West Coast Arborists Inc.**
Prepared On: June 17, 2025
Attachments: Professional Services Agreement between City of Bishop and West Coast Arborists Inc. (002).pdf
WCA Bishop Tree Trimming and Removal Services Proposal.pdf

Background/History:

The City of Bishop periodically requires tree removal and trimming services. Since 2016 the City has had a contractor under contract to do this work, and it has proved to advantageous for the City.

Analysis/Discussion:

A Request for Proposals (RFP) for Tree Trimming Services was released on May 27th, 2025, with proposals due on June 16th, 2025. The RFP provided for an on-call contract where work is ordered on an as-needed basis at the cost specified in the contract.

Three proposals were received. One from Tree Services Kings Inc., second from Eastern Sierra Tree Services Inc., and third from West Coast Arborists Inc. The proposal from West Coast Arborists Inc meets the requirements of the RFP and has the lowest cost for services provided. It is proposed to contract with West Coast Arborists Inc. until June 23, 2028.

Economic Impacts:

None

Budget Impacts:

The work anticipated to be done under this contract is the same work done for both the Public Works and Community Services departments on a regular basis. The cost of this work is included in the budgets for those departments and only work that is budgeted can be completed. Normally contracts have a not to exceed cost but, due to on-call nature of the project, it is proposed the maximum cost be dictated by budget limits.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Approve the execution of the contract with West Coast Arborists Inc. based on the RFP and West Coast Arborists Inc. proposal.

Approved By: Deston Dishion 6/18/25

Approved By:

Approved By:

Approved By: