

TYPE: Resolution
SUBMITTED BY: Brad Hargett
DEPARTMENT: Public Works
DATE: 06/16/2026

DESCRIPTION: Public Works: Resolution Authorizing Execution of Amendment No. 3 to the Design Engineering Services Agreement with Baxter & Woodman, Inc. for the South Industrial Business District Improvements Project for an Increase of \$23,000, Resulting in a Revised Not-to-Exceed Amount of \$321,950

COMMITTEE ACTION:
N/A

DATE:

BACKGROUND:

The South Industrial Business District (SIBD) is located between Grand Avenue and the White Pines Golf Course and includes the streets of Entry Drive, Bernice Drive, James Street, Judson Street, and Williams Street. These industrial streets are approximately 4,000 linear feet in length and are in need of a complete reconstruction including new concrete roadways, water main replacement, storm sewer improvements, and the addition of pedestrian accommodations.

The Village entered into an Engineering Services Agreement with Baxter & Woodman to perform design engineering for the project on September 20, 2022 (R-103-2022) in the amount of \$232,000.

Amendment No. 1 was approved on November 14, 2023 (R-132-2023) in the amount of \$23,850 for a revised agreement amount of \$255,850. The purpose of Amendment #1 was to include Arthur Court in the design.

Amendment No. 2 was approved on May 20, 2025 (R-60-2025) in the amount of \$43,100 for a revised agreement amount of \$298,950. The purpose of Amendment #2 includes additional out-of-scope services that include electrical design, development of off-site easements for watermain, sanitary sewer lining design, and the separation of Arthur Court into a standalone bid.

KEY ISSUES:

Amendment No. 3 includes additional out-of-scope services that include:

- CCDD recertification and updates
- Permit extension and updates
- Attend second public meeting
- Bidding addendum to incorporate DCEO bidding requirements
- Project extension updates
- Additional construction assistance

The cost of the extra work effort is \$23,000, resulting in a revised Not-to-Exceed amount of \$321,950.

ALTERNATIVES: Discretion of the Village Board

BUDGET IMPACT:

This project is being funded through a newly developed SSA, DCEO grant, and Village CIP. There are ample funds to cover the additional costs.

ACTION REQUIRED:

Approval of the Resolution Authorizing Execution of Amendment No. 3 to the Design Engineering Services Agreement with Baxter & Woodman, Inc. for the South Industrial Business District Improvements Project for an Increase of \$23,000, Resulting in a Revised Not-to-Exceed Amount of \$321,950.

ATTACHMENTS:

[Resolution](#)

[Location Map](#)

[Amendment 3](#)