

TYPE: Resolution
SUBMITTED BY: Daniel Schulze
DEPARTMENT: Village Manager's Office
DATE: 08/25/2026

DESCRIPTION: Administration: Resolution Authorizing a Dell Technologies 3-Year MS 365 Contract

COMMITTEE ACTION:

DATE:

BACKGROUND: The Village requires a license agreement to operate Microsoft software throughout the Village offices. Since 2010, the Village has purchased this licensing through a Microsoft Enterprise Agreements (EA), which allowed for software to be managed and stored onsite and included software support through Microsoft's Software Assurance. Through this assurance program, the Village receives 24X7 technical support, planning services, and training to aid in the effective and efficient use of our technology resources.

KEY ISSUES:

Staff is recommending that the Village move to the Microsoft 365 platform (O365) with this renewal. O365 is cloud-based with advanced capabilities in data protection and management. Advantages include:

- Microsoft is putting their focus on the O365 products; our current on-premises software is considered "legacy" and would likely lag in staying current with technological advances.
- With Microsoft hosting the Exchange server on their cloud, we no longer need to maintain and update an Exchange server on-site, providing more consistent uptime and eliminating the need for some equipment.
- Includes Multi-Factor Authentication for free, which protects against unwanted intrusion into Village data.
- Office 365 software is constantly updated by Microsoft—we do not have to manage updates and can take advantage of upgrades in a timely manner.
- Users can install the Office suite on up to 5 machines, for any purpose they want.
- Includes SharePoint that allows for an intranet to be built for internal uses.
- Includes Teams, which can be used not just for chat, but for online conferencing.
- Includes OneDrive, which can be used to back up users' desktops.

Dell Technologies (Dell) has provided a quote for licensing/support for three years at \$35,986.91/year for a total contract cost of \$112,552.02.

No other bids have been sought since Microsoft closely controls consistent pricing of its licensing products through a limited number of suppliers, with Dell Technologies assigned to the government sector at this time.

ALTERNATIVES: None

BUDGET IMPACT: \$37,517.34 Annually

ACTION REQUIRED: Staff recommends approval

ATTACHMENTS:

[Resolution_for_Microsoft_365_Agreement_for_Licenses_from_Dell_Technologies 2026.pdf](#)