



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL  
**FROM:** Elizabeth Gibbs, City Manager  
**PREPARED BY:** Sandra Calderon, Deputy City Clerk  
**MEETING DATE:** March 24, 2026  
**SUBJECT:** Parks and Recreation Commission Interviews for Position 1

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### **RECOMMENDATION:**

Conduct interviews to fill Parks and Recreation Commission vacancy for Position 1, term ending January 31, 2029.

### **BACKGROUND:**

The Parks and Recreation Commission's rules and responsibilities are governed by Chapter 2.40 of the Municipal Code. The Commission's main function is to serve as an advisory board to the City Council and the Parks and Recreation Director for the purpose of the formulation of rules, regulations and policies for all parks and recreation programs, activities, and fees.

The Banning Municipal Code Section 2.40.030 requires applications be made available and vacancies announced at least two months prior to the vacancy. The Parks and Recreation vacancy was advertised on the City's website and across social media platforms starting on February 1 2026. Public Notice was published in the Record Gazette on February 6, 2026. The deadline to submit an application was Friday, February 27, 2026.

### **JUSTIFICATION:**

One application was received for the Parks and Recreation Commission vacancy and is up for consideration:

- Ashley Brummitt

Staff recommend asking the applicant the following question:

1. Tell us briefly about yourself (qualities/experience/expertise) and why you are interested on being on the City's Parks & Recreation Commission.
2. Explain your knowledge of the Parks & Recreation Commission's roles and responsibilities for City services and how it contributes to creating a quality of life for the residents and people who visit the community.

### **FISCAL IMPACT:**

N/A

### **ATTACHMENTS:**

1. [Ashley Brummit\\_P&R Commission App\\_Redacted.pdf](#)

2. [Banning\\_\\_CA\\_Code\\_of\\_Ordinances\\_2.40.pdf](#)
3. [2026 02 01\\_Public Notices - PRC Vacancy.pdf](#)