



## CITY OF BANNING STAFF REPORT

**TO:** PLANNING COMMISSION

**FROM:** David Newell, Community Development Director

**PREPARED BY:** Sandra Calderon, Acting Administrative City Clerk

**MEETING DATE:** August 6, 2025

**SUBJECT:** Approval of the meeting minutes for the July 9, 2025, Regular Planning Commission meeting.

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### **PROJECT APPLICANT:**

### **BACKGROUND:**

After every meeting, the Planning Commission Secretary prepares meeting minutes. The Planning Commission reviews and approves these minutes either as presented or with modifications.

### **DESCRIPTION:**

These minutes have been prepared as summary minutes in accordance with City Council Resolution 2025-22 and Government Code Section 36814, 4801, and 54953 (c)(2).

### **FINDINGS:**

N/A

### **ENVIRONMENTAL DETERMINATION:**

This action is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15378(b)(5), which defines projects that are not subject to CEQA to include "organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment." The approval of meeting minutes is considered an organizational activity and will not result in direct or indirect physical changes in the environment.

### **PUBLIC COMMUNICATION:**

None

### **ATTACHMENTS:**

1. [070925 PC Meeting Minutes\\_DRAFT.pdf](#)