



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Holly Stuart, Public Works Program Manager  
Arturo Vela, Director of Public Works

**MEETING DATE:** June 25, 2024

**SUBJECT:** Consideration of Resolution 2024-99, Approving Amendment No. 1 to the Services Agreement with Yunex, LLC., in the Amount of \$25,000 for FY 2024/2025 Citywide Traffic Signal Maintenance Services

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### **RECOMMENDATION:**

Adopt Resolution 2024-99.

### **BACKGROUND:**

The City owns traffic signals and related devices (e.g., signal controllers; poles and lights; video detection; loop detectors; battery backup systems; etc.) for the following intersection locations:

- Ramsey Street & Hargrave Street
- Ramsey Street & Sunset Avenue
- Ramsey Street & 4th Street
- Ramsey Street & 8th Street
- Ramsey Street & 22nd Street
- Ramsey Street & San Gorgonio Avenue
- Ramsey Street & Hathaway Street
- Wilson Street & Mountain Avenue

On May 23, 2023, through ProcureNow and advertisement in the local newspaper, City staff released a solicitation for proposals from qualified contractors to provide maintenance and repair services for eight (8) traffic signals throughout the City of Banning for a term of one (1) year with the option to renew four (4) additional signal year periods.

The Scope of Work included routine monthly traffic signal maintenance services with call outs and repairs occurring on an as needed basis as described in detail in the attached maintenance agreement. The contractor is required to furnish all labor, tools, materials, and equipment to provide traffic signal maintenance and ensure compliance will all Federal, State and local regulations.

The opportunity closed on June 13, 2023 and in response a total of 4 bids were received and validated by Purchasing staff. Subsequently, a committee of three (3) members was assembled to evaluate the proposals based on qualifications, pricing, experience, professional references, approach and methodology. As a result, staff recommended the award of an agreement which was administratively processed for the first year in the amount of \$25,000.

Upon annual review of services, staff recommends a contract extension through the processing of Amendment No. 1 for a one-year period in the amount of \$25,000. In addition to the above listed locations, following the approaching expiration of two traffic signal maintenance development agreements during this upcoming year, two locations shall be included:

- Wilson Street & Apex Street (beginning February 2025)
- Wilson Street & Highland Home Road (beginning March 2025)

Based on the initial bid, pricing shall be held for a two (2) year period; therefore, no cost increase was applied for the extended term. If approved, the total agreement including approval under this resolution will amount to \$50,000 with the remaining option to renew three (3) additional single years.

**JUSTIFICATION:**

The Public Works Department does not have the required staff needed to maintain traffic signals, therefore; it is necessary to retain a contractor to provide these services. Upon evaluating the existing services provided by Yunex, staff recommends the contract renewal and processing of Amendment No.

1. If approved, three (3) additional single year renewals remain.

**FISCAL IMPACT:**

Amendment No. 1 will increase the traffic signal maintenance services agreement in the amount of \$25,000 which will be funded by the operational budget of the Street Division, Account 100-4900-413.30-09 (Repair/Maintenance- Traffic Signals). This is budgeted in the Biennial Operating Budget.

**ALTERNATIVES:**

1. Adopt Resolution 2024-99 as recommended.
2. Adopt Resolution 2024-99 with modifications.
3. Do not approve Resolution 2024-99 and provide alternative direction to staff. City Council may choose to reject this action which may result in an interruption of services.

**ATTACHMENTS:**

1. [Resolution 2024-99, Yunex Traffic Signal Maint.docx](#)
2. [Exhibit A - Amend No.1 Yunex C00857.docx](#)
3. [Attach 2-Rate Schedule.pdf](#)
4. [Attach 3\\_OrigAgree.pdf](#)