



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Robert Fisher, Acting City Manager

**PREPARED BY:** Art Vela, Public Works Director  
Arturo Vela, Public Works Director

**MEETING DATE:** May 13, 2025

**SUBJECT:** Discussion Regarding Contracted Services for Homeless Encampment Clean Up, Illegal Dumping Abatement and Graffiti Removal

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### **RECOMMENDATION:**

Discuss and provide direction to staff regarding the use of contracted services for homeless encampment clean-up, illegal dumping abatement, and graffiti removal.

### **BACKGROUND:**

The City of Banning continues to face challenges related to illegal encampments, which, when left unaddressed, result in significant accumulation of debris and pose public health and safety concerns. Timely intervention is essential to maintaining a clean, safe, and welcoming environment for residents and visitors.

Currently, clean-up efforts are primarily undertaken by the Police Department, Code Enforcement, and the Public Works Department. However, the increasing frequency and scale of these issues are placing a strain on existing City resources, making it difficult to respond effectively and consistently.

Staff is seeking direction regarding the draft scope of work, attached hereto, and direction to proceed with the invitation for vendors to submit a statement of qualifications (SOQ) and/or a Request for Proposals (RFP).

### **JUSTIFICATION:**

This item is presented at the request of Mayor Sheri Flynn.

Given the growing number of homeless encampments and related incidents of illegal dumping and graffiti throughout the City, there is a need to explore enhanced service delivery models. Contracted service providers—trained and equipped to perform specialized clean-up work—can offer a more efficient and effective response to these issues.

Regular and proactive clean-up efforts not only improve public safety but also contribute to the overall appearance and livability of the City. Utilizing professional services will help ensure that problem areas are addressed promptly and with the appropriate resources.

### **FISCAL IMPACT:**

Cost for these services are currently not included in the City's budget. If directed to move forward, a discussion regarding how much funding to be allocated should be considered. Based on costs of previous efforts an annual budget around \$100,000 to \$150,000 could be starting point and would only

be used on an as-needed basis.

It should be noted that the expenditures would likely be funded by the General Fund.

**ALTERNATIVES:**

1. Move forward with solicitation of a SOQ/RFP
2. Do not move forward with solicitation of a SOQ/RFP

**BUDGETED?:**

No

**CONTRACT/AGREEMENT:**

No

**ATTACHMENTS:**

1. [Scope of Work.docx](#)