



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Arturo Vela, Acting City Manager

PREPARED BY: Michelle Green, Interim Administrative Services Director
Michelle Green, Interim Administrative Services Director

MEETING DATE: August 26, 2025

SUBJECT: Receive and File Accounts Payable and Payroll Warrants Issued in the Month of April 2025

RECOMMENDATION:

Receive and file.

BACKGROUND:

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

JUSTIFICATION:

| Description | Payment # | Amount | Total Amount |
|---------------------------------------------|-----------------|----------------|------------------------|
| Checks: | | | |
| Checks Issued During Month | 195041-195303 | \$2,509,099.90 | |
| Voided/Reissue Checks | | \$ 0.00 | |
| Check Total | | | \$2,509,099.90 |
| Wires Total | 1167-1169 | | \$2,305,268.52 |
| ACH Payments: | 9008241-9008262 | | |
| Payroll Direct Deposit | 04/04/2025 | \$ 626,146.30 | |
| Payroll Direct Deposit | 04/18/2025 | \$ 692,919.56 | |
| Other Payments | | \$1,347,555.24 | |
| ACH Total | | | \$2,666,621.10 |
| Payroll Checks: | 13831-13846 | | |
| Payroll-Regular | 04/04/2025 | \$ 1,821.14 | |
| Payroll-Regular | 04/18/2025 | \$ 1,805.12 | |
| Payroll Check Total | | | \$ 3,626.26 |
| Total Warrants Issued for April 2025 | | | \$ 7,484,615.78 |

FISCAL IMPACT:

No fiscal impact.

ALTERNATIVES:

Receive and file the warrants for period ending April 30, 2025.

BUDGETED?:

No

CONTRACT/AGREEMENT:

No

ATTACHMENTS:

1. [Attachment 1 - Fund List_Updated 10.11.23.pdf](#)
2. [AP & PAYROLL WARRANTS-APRIL 2025.pdf](#)