



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Cheryl Stafford, Finance Manager  
Lincoln Bogard, Administrative Services Director

**MEETING DATE:** October 22, 2024

**SUBJECT:** Receive and File Accounts Payable and Payroll Warrants Issued in the Month of September 2024

**RECOMMENDATION:**

Receive and file the warrants for period ending September 30, 2024, per California Government Code Section 37208.

**BACKGROUND:**

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

**JUSTIFICATION:**

Description	Payment #	Amount	Total Amount
<b>Checks:</b>			
Checks Issued During Month	192617-192956	\$3,899,624.98	
Voided/Reissue Check		\$ 0.00	
<b>Check Total</b>			<b>\$3,899,624.98</b>
<b>Wires Total</b>	1152-1153		<b>\$2,701,396.14</b>
<b>ACH Payments:</b>	9008014-9008053		
Payroll Direct Deposit	09/06/2024	\$ 635,275.39	
Payroll Direct Deposit	09/13/2024	\$ 48,472.19	
Payroll Direct Deposit	09/20/2024	\$ 685,064.14	
Other Payments		\$1,490,963.11	
<b>ACH Total</b>			<b>\$2,859,774.83</b>
<b>Payroll Checks:</b>	13657-13688		
Payroll-Regular	09/06/2024	\$ 4,063.69	
Payroll-Manual	09/12/2024	\$ 1,219.80	
Payroll-Regular	09/20/2024	\$ 2,684.80	

Payroll-Manual	09/23/2024	\$ 3,431.01	
<b>Payroll Check Total</b>			<b>\$ 11,399.30</b>
<b>Total Warrants Issued for September 2024</b>			<b>\$ 9,472,195.25</b>

**FISCAL IMPACT:**

No fiscal impact.

**ALTERNATIVES:**

Receive and file the warrants for period ending September 30, 2024.

**BUDGETED?:**

No

**CONTRACT/AGREEMENT:**

No

**ATTACHMENTS:**

1. [Attachment 1 - Fund List\\_Updated 10.11.23.pdf](#)
2. [Attachment 2-Warrant Report September 2024.pdf](#)
3. [Attachment 3-Warrant Report Detail September 2024.pdf](#)
4. [Attachment 4-Void Check Log, Payroll Log and Payroll Registers.pdf](#)