



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Cheryl Stafford, Finance Manager
Lincoln Bogard, Administrative Services Director

MEETING DATE: June 25, 2024

SUBJECT: Receive and File Accounts Payable and Payroll Warrants Issued in the Month of May 2024

RECOMMENDATION:

Receive and file the warrants for period ending May 31, 2024, per California Government Code Section 37208.

BACKGROUND:

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

JUSTIFICATION:

Description	Payment #	Amount	Total Amount
Checks:			
Checks Issued During Month	191229-191587	\$4,381,726.15	
Voided/Reissue Check		\$ 67,500.29	
Check Total			\$4,314,225.86
Wires Total	1142-1144		\$3,335,197.78
ACH Payments:	9007875-9007904		
Payroll Direct Deposit	05/03/2024	\$ 676,632.86	
Payroll Direct Deposit	05/17/2024	\$ 621,760.64	
Payroll Direct Deposit	05/31/2024	\$ 626,607.86	
Other Payments		\$1,136,725.20	
ACH Total			\$3,061,726.56
Payroll Checks:	13466-13519		
Payroll-Regular	05/03/2024	\$ 3,695.22	
Payroll-Regular	05/17/2024	\$ 4,282.98	
Payroll-Regular	05/31/2024	\$ 5,355.65	
Payroll Check Total			\$ 13,333.85

Total Warrants Issued for May 2024			\$10,724,484.05
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FISCAL IMPACT:

No fiscal impact.

ALTERNATIVES:

Receive and file the warrants for period ending May 31, 2024.

ATTACHMENTS:

1. [Attachment 1 - Fund List_Updated 10.11.23.pdf](#)
2. [Attachment 2-Warrant Report May 2024.pdf](#)
3. [Attachment 3-Warrant Report Detail May 2024.pdf](#)
4. [Attachment 4-Void Check Log, Payroll Log and Payroll Registers.pdf](#)