



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Elizabeth Gibbs, City Manager

PREPARED BY: Kenneth Louie,
Jennifer Terry, Director of Finance

MEETING DATE: May 12, 2026

SUBJECT: Consideration of Resolution 2026-73, amendment to the Professional Services Agreement with Rogers, Anderson, Malody & Scott, LLP (RAMS) providing Oversight Accounting Services and Staff Augmentation to the City's Finance Department

RECOMMENDATION:

Adopt Resolution 2026-73

BACKGROUND:

On March 17, 2026 the City entered into a contract with Rogers, Anderson, Malody & Scott, LLP (RAMS) for Oversight Accounting Services and Staff Augmentation to the City's Finance Department in an amount not-to-exceed \$25,000.

RAMS was founded in 1948 and is located San Bernardino, California. The Firm offers the Full range of services expected of a full-service accounting firm. They are an extremely reputable firm in the Southern California region providing a wide range of services in the governmental accounting arena. These include, but are not limited to,

- Review department systems and processes for the purpose of creating Standard Operating Procedures (SOP)
- Orient and train staff members on proper procedures
- Recommend and implement fiscal policies and procedures
- Clarify relationships/integration of the multitude of financial software
- Other projects as assigned

JUSTIFICATION:

In the very short timeframe that RAMS has been working with staff, primarily in the Fiscal Services Division of the Finance Department, the assigned RAMS Manager, Yolanda Accosta, has made significant strides in learning, documenting and refining the City's basic routine accounting processes. Her services are like that of an internal auditor and help ensure fiscal integrity, consistency and efficiency in processes and procedures. In addition, all processes are being documented with written Standard Operating Procedures (SOPs) which will not only help existing staff but also new staff coming in, as well as being key to the City addressing several of its recent audit findings. Clearing audit findings will benefit

the City in staying in compliance with current grants and securing State and Federal grants in the future.

The recommended First Amendment is to increase the contract amount by \$75,000; for a total not-to-exceed \$100,000. At this time the term would remain through March 16, 2027.

-

Strategic Plan – “ Banning 2030 – Designing Our Future TODAY”

These services will assist the City in meeting the following top priority initiative:

Strategic Goal 4 – Maintaining Effective and Efficient services

Tier 1 Initiative 4a: Develop and Implement Banning Financial Workout Plan to Sustainability

FISCAL IMPACT:

Funding for this endeavor will come from salary savings incurred due to the vacancies in the Accounting Supervisor and Senior Accountant positions.

ATTACHMENTS:

1. [RAMS_reso_to_appropriate \(1\).docx](#)
2. [RAMS - Original Agreement March 2026.pdf](#)
3. [Amendment No. - RAMS .docx](#)