



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Laurie Sampson, Assistant City Manager  
Doug Schulze, City Manager

**MEETING DATE:** February 13, 2024

**SUBJECT:** Consideration of Resolution 2024-16, Approving Community Development Block Grant Consolidated Plan Needs Assessment for 2024-2029

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### **RECOMMENDATION:**

Staff recommends Council adopt Resolution 2024-16, Approving the Community Development Block Grant (“CDBG”) Consolidated Plans Needs Assessment for 2024-2029.

### **BACKGROUND:**

The City of Banning, through Riverside County Housing and Workforce Solutions, annually receives funding under the CDBG program. The United States Department of Housing and Urban Development (“HUD”) requires that communities that received CDBG funding perform a five-year plan that evaluates community needs and funding priorities.

### **JUSTIFICATION:**

On January 5, 2024, the City issued a press release to local media posted as a legal notice and utilized all social media platforms to direct residents and business owners to the City’s website to access the online survey. Reminders were posted to all social media platforms on January 8, January 16, January 22 and January 29, 2024.

On January 9, 2024, the City Council appointed an ad-hoc committee comprised on two council members, Rick Minjares and Sheri Flynn and the economic development manager, Marisol Lopez to review and recommend approval of the 2024-2029 Community Development Block Grant (CDBG) Consolidated Plan Needs Assessment.

Three community workshops were conducted at City Hall on Saturday, January 20, 2024, at 9:00 am, Tuesday, January 23, 2024, at 6:00 pm and Friday, January 26, 2024, at 2:00 pm. where hard copy surveys were available for participants.

94 online surveys were received through Riverside County Housing and Workforce Solutions and 2 hard copies were received by City staff.

The ad-hoc committee met on February 7, 2024. Sheri Flynn was absent. After reviewing all hard copy and online survey results the ad-hoc committee recommended the following funding priorities:

### **FISCAL IMPACT:**

None

**ALTERNATIVES:**

It is necessary that the City periodically review and update its needs assessment and be approved by the City Council by Resolution in order for the City and its residents to obtain federally funded CDBG grant funds.

**ATTACHMENTS:**

1. [CC Resolution 2024-16.docx](#)
2. [Proof of Publication.pdf](#)
3. [Survey\\_English.pdf](#)
4. [Survey\\_Spanish.pdf](#)