



**CITY OF BANNING
STAFF REPORT**

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Cheryl Stafford, Finance Manager
Lincoln Bogard, Administrative Services Director

MEETING DATE: January 9, 2024

SUBJECT: Accounts Payable and Payroll Warrants Issued in the Month of November 30, 2023

RECOMMENDATION:

Review and ratify the warrants for period ending November 30, 2023, per California Government Code Section 37208.

BACKGROUND:

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

JUSTIFICATION:

Description	Payment #	Amount	Total Amount
Checks:			
Checks Issued During Month	189068-189487	\$1,971,279.00	
Voided/Reissue Check		\$ 0.00	
Check Total			\$1,971,279.00
Wires Total	1130-1131		\$1,521,638.04
ACH Payments:	9007709-9007731		
Payroll Direct Deposit	11/03/2023	\$ 586,249.41	
Payroll Direct Deposit	11/17/2023	\$ 610,993.25	
Other Payments		\$1,166,799.74	
ACH Total			\$2,364,042.40
Payroll Checks:	13299-13322		
Payroll-Regular	11/03/2023	\$ 2,863.69	
Payroll-Regular	11/17/2023	\$ 2,977.58	
Payroll Check Total			\$ 5,841.27

Total Warrants Issued for November 2023			\$5,862,800.71
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FISCAL IMPACT:

No fiscal impact.

ALTERNATIVES:

Approve and ratify the warrants for period ending November 30, 2023.

ATTACHMENTS:

1. [Attachment 1 - Fund List 10.11.23.pdf](#)
2. [Attachment 2-Warrant Report November 2023.pdf](#)
3. [Attachment 3-Warrant Report Detail November 2023.pdf](#)
4. [Attachment 4-Void Check Log, Payroll Log and Payroll Registers.pdf](#)