



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Patrick Safari, Capital Improvement Projects Manager
Art Vela, Director of Public Works

MEETING DATE: February 27, 2024

SUBJECT: Consideration of Resolution 2024-31, Awarding a Professional Services Agreement for the Design of Lions Park Non-Potable Water Irrigation Conversion Project to Kimley-Horn and Associates, Inc. in the amount of \$98,749 and Approving a 10% Contingency for a Total Project Budget of "Not-to-Exceed" \$108,623.90

RECOMMENDATION:

Adopt Resolution 2024-31.

BACKGROUND:

Lions Park is an 8.9-acre facility located at 955 South Hargrave Street. The facility consists of three baseball fields, a children's playground and a 500 square-foot concession stand. The consultant, Kimley-Horn and Associates, will provide a design that splits the existing potable water irrigation system into a non-potable water system for irrigation and a potable water system for facilities such as drinking fountains and restrooms. The existing irrigation system at Lions Park is a mix of PVC, HDPE, and copper piping that has gone beyond its useful life.

On June 13, 2023, the City Council approved Resolution 2023-113 authorizing a City representative to execute an agreement with the State of California Department of Water Resources for a Proposition 1 Round 2 Integrated Regional Water Management (IRWM) Implementation Grant.

On October 31, 2023, the City entered into a Grant Agreement with the Department of Water Resources of the State of California to provide funding from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1) to assist in the financing of this project. A copy of the Grant Agreement can be found attached hereto.

On December 1, 2023, Public Works and Purchasing staff advertised a Request for Proposals (RFP-23-045) on the City's electronic bidding system ProcureNow. Additionally, email notifications were sent out to all vendors by ProcureNow. In response to these efforts, on January 11, 2024, the City received three (3) proposals. An evaluation committee was assembled to score each proposal based on qualifications, project approach, overall quality of project and pricing. The resulting evaluation scores are as follows:

<u>Consultant</u>	<u>Score (Out of 100)</u>
1) Kimley-Horn and Associates, Inc.	91.17
2) Community Works Design Group	89.67
3) Civiltec Engineering, Inc.	84

The scope of work includes the design of hundreds of feet of PVC piping, including recycled water identification valve boxes, lids, and tags; recycled water signs; sprinkler head retrofits to water efficient, color-coded purple heads; and a smart irrigation controller and backflow preventer.

JUSTIFICATION:

Staff evaluated the proposals based on qualifications, cost, and experience. As a result, staff recommends the award of a professional services agreement to Kimley-Horn and Associates, Inc., in the amount of \$98,749.

Kimley-Horn and Associates, Inc. is a reputable qualified firm that has successfully provided services to the City in the past.

FISCAL IMPACT:

Staff recommends awarding an agreement to Kimley-Horn and Associates, Inc. in the amount of \$98,749 and approving a 10% contingency in the amount of \$9,874.90 for a total “not-to-exceed” project budget of \$108,623.90.

The project will be funded through the IRWM Implementation Grant valued at \$490,269. The City will receive quarterly reimbursements from the State of California for the costs incurred during the design phase of the project. An appropriation in the amount of \$98,749 from General Fund 001 to Account 001-3600-461.90-05 is needed to cover the consultant’s design cost while waiting for IRWM quarterly reimbursements.

ALTERNATIVES:

Do not adopt Resolution 2024-31, which will result in not moving forward with the design project and likely forfeiting the related grant funding.

ATTACHMENTS:

1. [Resolution 2024-31, Kimley Horn PSA.docx](#)
2. [PSA C00981 KH - Design of Lions Parks Water Irrigation.pdf](#)
3. [Kimley-Horn Proposal.pdf](#)
4. [CC Resolution No. 2023-113.pdf](#)
5. [IRWM Planning Grant.pdf](#)