



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Arturo Vela, Interim City Manager

PREPARED BY: Ralph Wright, Parks and Recreation Director

MEETING DATE: December 9, 2025

SUBJECT: Consideration of Resolution 2025-163, Accepting a donation from Sun Lakes Charitable Trust in the amount of \$2,000

RECOMMENDATION:

Adopt Resolution 2025-163.

BACKGROUND:

City of Banning Administrative Policy B-27 – Donation to City Funds and Programs/Administration, effective 4/2015 and reviewed on 07/2018, establishes the protocol for acceptance of donations for City programs and services.

Administrative Policy B-27 also establishes the acceptance approval thresholds and per this policy, donations in an amount greater than \$1,000 must be approved by the City Council.

The Banning Senior Center and its programming is substantially funded under the Parks and Recreation Budget allocation for the Senior Center within the General Fund and is also supported through donations and fund raising throughout the year.

Sun Lakes Country Club Charitable Trust has been a continuous supporter of the Banning Senior Center and has graciously donated \$2,000 to the Banning Senior Center this year. The Sun Lakes Charitable Trust made the donation with the requirement that the funds are used for the Senior Center operations and programming as best determined by the Senior Center staff. After evaluation of programming and center needs, the donation will be used to replace the television and audio visual components in the Senior Center Multi-purpose room that has recently lost some functionality for presentation and programming purposes. Additionally, replacement of smaller minor equipment like blinds, coffee cups and programming supplies will be funded with this donation. The replacement of the television and will allow for simple connectivity for resource vendors providing important information and resources to our seniors. The other replacement items will positively impact the seniors with their ongoing programming opportunities and enhance the experience of our senior population that call the Banning Senior Center home.

JUSTIFICATION:

Donations such as this directly and positively impact the Parks and Recreation Department and Banning Senior Center, enhance the City's offerings and aid in the development and improvement of our community.

FISCAL IMPACT:

The acceptance of the donation does not require any matching funding and will allow for improvement of

The acceptance of the donation does not require any matching funding and will allow for improvement of the facility without use of General Fund allocations.

The donation will be deposited in Account 201-4050-361.41-12. An additional appropriation of \$2,000 in account 201-4050-446.30-06 is being requested to cover the audio visual, equipment, and supplies.

ALTERNATIVES:

None Provided.

BUDGETED?:

No

CONTRACT/AGREEMENT:

No

ATTACHMENTS:

1. [CC_Resolution_2025-163___Accepting_a_Donation_from_the_Sun_Lakes_Charitable_Trust \(1\).docx](#)
2. [Policy B-27 - Acceptance of Donations & Completed Donation Form.pdf](#)