



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Angela Shelton, Public Works Management Analyst
Art Vela, Director of Public Works

MEETING DATE: February 27, 2024

SUBJECT: Authorize the City Manager to Sign the Notice of Completion for Project No. WA22G1, "Drilling, Construction, Development, and Testing of City of Banning Well C-8" as Complete and Direct the City Clerk to Record the Notice of Completion

RECOMMENDATION:

Staff recommends that City Council accept Project No. 2018-02W, "Drilling, Construction, Development, and Testing of City of Banning Well C-8" as complete, authorize the City Manager or his designee to sign the Notice of Completion, and direct the City Clerk to record the Notice of Completion.

BACKGROUND:

Staff solicited bids for drilling, construction, development, and testing of City of Banning Well C-8 and received three (3) bids. On February 14, 2023, City Council approved the awarding of a contract with Best Drilling and Pump Inc. for Project No. 2018-02W, "Drilling, Construction, Development, and Testing of City of Banning Well C-8". The project was approved for \$2,181,456 with a 10% contingency for a total project budget of \$2,399,601.

The principal items of work included borehole drilling, geophysical logging, isolated aquifer zone testing, borehole reaming, casing installation, gravel envelope installation, annular seal installation, well development, and completion of the wellhead.

Staff is currently developing the bid package (plans and specifications) for the second phase of the project which includes equipping of Well C-8 and site improvements including final grading, paving, installation of water mains, installation of a generator and construction of a building to house the new well.

JUSTIFICATION:

The lowest qualified bidder, Best Drilling and Pump, Inc. was awarded the contract, and work was completed on December 5, 2023. Public Works staff verified through inspections that the workmanship, materials, and procedures were satisfactory, and that the contractor had met the required contract obligations.

FISCAL IMPACT:

The original contract was awarded in the amount of \$2,181,456 with a 10% contingency in the amount of \$218,145 for a total project amount of \$2,399,601. The project resulted in a final cost of \$2,019,475.05.

ALTERNATIVES:

City Council may elect to not accept the project as complete which would keep the project open and prevent the release of retention funds to the contractor.

ATTACHMENTS:

1. [Notice of Completion.docx](#)