



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Ralph Wright, Parks and Recreation Director

MEETING DATE: February 27, 2024

SUBJECT: Introduction and First Reading of Ordinance 1601, An Ordinance of the City of Banning, California, Amending Sections 2.42.030(B), 2.42.040(A), 2.42.040(B)(2) of Chapter 2.42 (Youth Council) of Title 2 (Administration and Personnel) of the Banning Municipal Code to Modify the Composition of, the Meeting Times for, and the Quorum Requirements for the Banning Youth Council, and Making a Determination of Exemption from the California Environmental Quality Act

RECOMMENDATION:

Introduce and conduct the first reading of Ordinance 1601, as read by title only.

BACKGROUND:

The City Council adopted Ordinance 1590 on July 11, 2023, establishing the Banning Youth Council. The Youth Council was established with a composition of nine members and a quorum consisting of majority of those nine members in attendance, including all vacancies.

Staff has been recruiting local 9th through 12th graders to serve on the Youth Council and while nine members is a goal, applications have come in at a slower pace than hoped. For that reason, staff recommends amending Section 2.42.030(B) of the Banning Municipal Code to modify the total membership of the Youth Council from nine members to between five to nine members. Additionally, staff recommends amending Section 2.42.040(B)(2) to state that a quorum of the Youth Council will consist of a majority of the members rather than a majority of the members, including any vacancies.

This change would allow for the Youth Council to conduct meetings, projects, and evaluate issues when there are anywhere between five to nine members appointed to the Youth Council.

Staff will continue to work with the local high schools to recruit and promote the Youth Council with the hope that the Council will be able to appoint up to the maximum nine members.

Lastly, staff is proposing to amend Section 2.42.030(A)(2) to modify the meeting time for the Youth Council from the third Tuesday of each month (excluding July and December) to the first Tuesday of each month (excluding July and December).

JUSTIFICATION:

This modification will allow for the Youth Council to meet, hear issues important to the City and City Council, and perform service in the community even if there are only currently five members appointed to the Youth Council.

FISCAL IMPACT:

No Fiscal Impact

ALTERNATIVES:

1. Waive full reading and introduce, as read by title only, Ordinance 1601.
2. Do not conduct the first reading and provide alternative direction to staff.

ATTACHMENTS:

1. [Ordinance 1601, Banning Youth Council.docx](#)