



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Elizabeth Gibbs, City Manager

**PREPARED BY:** Patrick Safari, Capital Improvement Projects Manager  
Art Vela, Director of Public Works

**MEETING DATE:** March 10, 2026

**SUBJECT:** Consideration of Resolution 2026-46, Awarding a Professional Services Agreement for the Indian School Lane Bridge Structure Emergency Repair Engineering Services to Kimley-Horn and Associates; Inc. in the amount of \$187,759, and approving a 10% contingency for a total budget of "Not-to-Exceed" \$206,534.90

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### **RECOMMENDATION:**

Adopt Resolution 2026-46

### **BACKGROUND:**

In September 2025, City utility staff were conducting repairs for a water leak on Indian School Road, between 4th Street and Pendelton Road. During the repair work, staff observed significant cracking in the bridge structure over the drainage channel adjacent to the water leak location. Engineering staff were immediately notified and conducted a preliminary assessment, confirming that the structural distress posed a potential and immediate risk to public safety. Due to the unknown extent of the damage and the potential for imminent failure, the City made the decision to close Indian School Lane to through traffic in the interest of public safety.

Kimley-Horn and Associates, Inc. ("Kimley-Horn"), a pre-qualified firm on the City's adopted On-Call Engineering Services list, was engaged to perform the initial inspection. On September 25, 2025, Kimley-Horn completed a site visit and subsequently provided an observation memo documenting the structural deficiencies and recommending a path forward for either repair or replacement of the structure.

Based on the findings of the initial inspection, a comprehensive design effort is required to develop a permanent solution. On November 13, 2025, Kimley-Horn provided a proposal for the engineering design services necessary to replace the failing structure with a new Caltrans standard box culvert. The scope of work includes geotechnical investigation, hydrology and hydraulic analysis, and the development of full construction documents (Plans, Specifications, and Estimate).

### **JUSTIFICATION:**

The integrity of the Indian School Lane bridge structure is critical for public safety. The observed fatigue and cracking create an imminent danger of structural failure. If left unaddressed, a collapse could result in injury or loss of life, significant property damage, and substantial liability to the City.

Staff is recommending emergency procurement due to the following reasons:

- Emergency Circumstances: The standard competitive bidding process, while ideal for fiscal

transparency under normal conditions, requires multiple sequential steps. In an emergency, this timeframe is impractical and could delay critical response efforts. Emergency procurement procedures allow the City to act immediately to protect public safety, while still adhering to required accountability standards.

- Vendor Selection: Kimley-Horn is a pre-qualified firm on the City's adopted On-Call Engineering Services list. Being on this list means the firm has already undergone a rigorous vetting process to demonstrate its technical qualifications, financial stability, and professional reputation. Kimley-Horn was available to respond immediately, which was crucial in a time-sensitive emergency. Furthermore, Kimley-Horn's familiarity with the area, having worked on the adjacent Indian Canyon Debris Basin Project, provides continuity and efficiency.

**FISCAL IMPACT:**

Staff recommends awarding a Professional Services Agreement to Kimley-Horn in the amount of \$187,759 and approving a 10% contingency in the amount of \$18,775.90 for a total "not-to-exceed" project budget of \$206,534.90.

An appropriation from Measure "A" Fund Balance in the amount of \$187,759 to Account No. 101-4900-431.90-10 Measure "A" Streets Highways line item is necessary to fund the Professional Services Agreement with Kimley-Horn.

**ALTERNATIVES:**

**BUDGETED?:**

No

**CONTRACT/AGREEMENT:**

No

**ATTACHMENTS:**

1. [Resolution\\_2026-46.docx](#)
2. [Indian School Bridge Structure Observation \\_Memo.pdf](#)
3. [Kimley-Horn Proposal.pdf](#)
4. [Contract No.C01248-KIMLEY-HORN.pdf](#)