



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Ralph Wright, Parks and Recreation Director

MEETING DATE: May 14, 2024

SUBJECT: Consideration of Resolution 2024-67, Approving the Third Amendment for Contract Services (C00698) for Landscape Maintenance Services for Park's Maintenance with Mariposa Landscapes, Inc. in the not to exceed amount of \$139,787.64 for FY 2024/2025

RECOMMENDATION:

Adopt Resolution 2024-67.

BACKGROUND:

On February 23, 2021, The City Council of the City of Banning awarded a fifteen-month agreement (C00698) with Mariposa Landscapes, Inc., for the landscape maintenance of the five of the City of Banning's parks through June 30, 2022. The original fifteen-month agreement was in the amount of \$96,684.00 to cover monthly service costs, with a 10% contingency to allow for additional work and irrigation repair services as needed, for a total not to exceed \$106,352.

On May 10, 2022, The City Council adopted Resolution 2022-56 approving the first amendment to the original agreement extending the term for an additional twelve months. The compensation for twelve month extension included a CPI adjustment of 8.6% based on the U.S. Department of Labor Consumer Price Index(CPI) Riverside – San Bernardino – Ontario Area and was for a not to exceed amount of \$101,638.80

On May 23, 2023, The City Council adopted Resolution 2023-99 approving the second amendment to the original agreement extending the term for an additional twelve months through June 30, 2024. The scope of work added the Aquatic Center, Community Center, and Senior Center to the contract. These sites were previously included in Public Works LMD contract. The compensation for twelve month extension included a CPI adjustment of 7.9% based on the U.S. Department of Labor Consumer Price Index(CPI) Riverside – San Bernardino – Ontario Area and was for a not to exceed amount of \$135,848.14.

The original agreement allowed for four (4) one-year extensions if the services were provided to the expected level within the scope of work. Mariposa Landscapes has performed at or above expectations with regard to their service over the last 36 plus months, has proven themselves responsive to questions, interacts well with staff and continues to provide and offer ideas for improvements for our Park's system.

For the reasons stated, it is staff's recommendation that the City authorize Amendment No. 3 to the Park's Landscape Maintenance agreement with Mariposa Landscapes, Inc. for Fiscal Year 2024-25.

The scope of work for landscape maintenance services includes turf management; shrub bed

maintenance; tree care and pruning; fertilization; environmental weed and pest control program; irrigation monitoring and operations for the Park properties listed below:

- 1) Dysart Equestrian Park – 2101 Victory Ave.
- 2) Lion's Park – 955 S. Hargrave Street
- 3) Replier Park – 201 W. George Street
- 4) Roosevelt Williams Park – 1101 E. George Street
- 5) Sylvan Park – 2798 W. George Street
- 6) Community Center and Senior Center – 769 & 789 N. San Geronio Ave
- 7) Replier Park Aquatic Center – 749 N. San Geronio Ave
- 8) Replier Park and Community Center Parkway – 749, 769 & 789 N. San Geronio Ave

Amendment No. 3 includes two recommended changes to the original agreement:

- 1) Changes in the term – The extended term will be from July 1, 2024, through June 30, 2025.
- 2) Compensation adjustments: Pursuant to Section 2.1 of the original agreement, the total compensation can be adjusted to reflect the annual changes in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) Riverside – San Bernardino – Ontario Area. For the period from March 2023 to March 2024, the CPI was at 2.9%. Reflecting the CPI rate of 2.9%, the monthly service rate will increase from \$10,291.51 to \$10,589.97.

Note: Park sites and the cost breakdown is included in Attachment # 2 of this report.

JUSTIFICATION:

The Parks and Recreation Department does not have the required staff or equipment needed to perform the scope of work included in the Scope of Services and maintain the current service levels of our parks, therefore; it is necessary to retain a landscape maintenance contractor to provide these services. Mariposa Landscapes, Inc. came to the city as a highly respected vendor and has performed above expectations. The annual compensation pursuant to the agreement is within the normal parameters for park's landscape maintenance projects in the area.

FISCAL IMPACT:

The third Amendment for Landscape Maintenance of park properties with Mariposa Landscapes, Inc. increases compensation for FY 2024/25 in the amount of \$139,787.64 which includes the monthly compensation amount of \$10,589.97 plus a 10% amount for additional work that might include replanting of plants and trees and irrigation repairs.

The third Amendment to the agreement will be funded by the following operational budgets of the Parks and Recreation Department as follows:

- 1) Park Division – 001-3600-461.23-29 (\$112,210)
- 2) Community Center – 001-4000-461.23-29 (\$8,708)
- 3) Aquatic Center – 001-4010-461.23-29 (\$13,089)
- 4) Senior Center – 001-4050- 461.23-29 (\$5780.64)

ALTERNATIVES:

1. Adopt Resolution 2024-67 as recommended.
2. Adopt Resolution 2024-67 with modifications.
3. Do not approve Resolution 2024-67 and provide alternative direction to staff. The City Council may choose to reject this action which would result in a significant reduction in Parks landscape maintenance. The City does not have staff resources to perform the landscape maintenance included in the scope of work.

ATTACHMENTS:

1. [Resolution 2024-67, Mariposa Landscaping Amendment.docx](#)
2. [Attachment # 1 - EXHIBIT A- RFP 20-035 Scope of Work.pdf](#)
3. [Attachment # 2 - Park's Landscape Maintenance -Cost Breakdown_2024-25.pdf](#)
4. [Attachment # 3 - C00698_MARIPOSA_LANDSCAPES_INC.pdf](#)

5. [Attachment # 4, Executed C00698_Mariposa_Landscapes_Inc_-_A1.pdf](#)
6. [Attachment # 5 - Executed C00698_Mariposa_Landscapes_Inc_-_A2.pdf](#)
7. [Attachment # 6 - Draft C00698_Mariposa_Landscapes_Inc_-_A3.pdf](#)