



CITY OF BANNING STAFF REPORT

TO: HISTORIC PRESERVATION COMMISSION
FROM: David Newell, Community Development Director
PREPARED BY: Mark Staples, Planning Manager
MEETING DATE: September 18, 2025
SUBJECT: Historic Preservation Commission Meeting Calendar

PROJECT APPLICANT:

BACKGROUND:

One task for each appointed commission or committee is to set the meeting calendar for the year. Based on feedback from Commissioners, the regularly scheduled meeting for the Historic Preservation Commission is set for the third Thursday of each month, with meetings starting at 5:30PM.

DESCRIPTION:

The Interim City Clerk has provided a calendar for the remainder of the 2025 year, with the third Thursday identified. It appears that the Thursdays in October, November, and December do not conflict with other City meetings or holidays. It is recommended that the Commission approve the meeting calendar for the remainder of the 2025 calendar year as proposed.

FINDINGS:

Not applicable.

ENVIRONMENTAL DETERMINATION:

Not applicable.

PUBLIC COMMUNICATION:

Not applicable.

ATTACHMENTS:

1. [3.1 Historic Preservation Commission Calendar_2025.pdf](#)