



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Barbara Mason, Purchasing Manager
Lincoln Bogard, Administrative Services Director

MEETING DATE: January 9, 2024

SUBJECT: Consideration of Resolution 2024-10, Approving an Order Form and Terms and Conditions with Streamlink Software, Inc., dba AmpliFund, for a Software-as-a-Service Grant Management Platform.

RECOMMENDATION:

Adopt Resolution 2024-10.

BACKGROUND:

The City of Banning has continued to aggressively seek grant opportunities to fund and supplement projects City-wide and has had great success in grant awards to date. As the number of grants continue to grow, the City is seeking additional resources to manage these grants, properly allocate costs, standardize processing, and stay current on compliance guidance.

In order to meet these grant management goals, the City contacted four firms: Amplifund, GrantHub, Submittable, and ECivis for grant management software solutions. After careful review, City staff determined that Amplifund offered the best value for the City's needs.

AmpliFund software platform provides a straightforward, purpose-built solution to conduct opportunity research, track deadlines, centralize information, and monitor budgetary grant progress and compliance across the lifecycle of a grant. The software application will interface with our new ERP system (Netsuite) for continued up to date financial information for grant reporting. Additionally, the software includes Grant Seeker software to enhance the City's research for grant opportunities and interfaces with all applicable departments.

JUSTIFICATION:

The City does not currently have a grant management software and this new software will increase productivity, inter-department communication through work flows, enhance grant reporting and compliance, track submittal deadlines. Without this software, grant opportunities, deadlines, department interface is limited and completed manually.

FISCAL IMPACT:

This Fiscal Impact is as follows:

<u>Period</u>	<u>Annual Cost</u>
Year 1	\$ 35,500 (Includes implementation Cost)

Year 2	\$ 17,500
Year 3	\$ 17,500
<u>Year 4</u>	<u>\$ 17,500</u>
Total 4-Year Cost	\$ 88,000

As part of the grant management, where possible, the software costs will be offset by grant funded administrative costs. However, the software cost will be front funded and reimbursed where applicable.

ALTERNATIVES:

1. Adopt Resolution 2024-10, as recommended.
2. Adopt Resolution 2024-10, with modifications.
3. Do not approve Resolution 2024-10 and provide alternative direction to staff.

ATTACHMENTS:

1. [Exhibit A - Amplifund-11-15-23.pdf](#)
2. [Resolution_2024-10__Amplifund_Clean.pdf](#)