



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Arturo Vela, Interim City Manager

PREPARED BY: Sandra Calderon, Acting Deputy City Clerk

MEETING DATE: December 9, 2025

SUBJECT: Parks and Recreation Commission Appointment - Position 4, term ending January 31, 2027.

RECOMMENDATION:

Appoint the applicant to fill the vacancy in Position 4, term ending January 31, 2027, on the Banning Parks and Recreation Commission.

BACKGROUND:

The Parks and Recreation Commission's rules and responsibilities are governed by Chapter 2.40 of the Municipal Code. The Commission's main function is to serve as an advisory board to the City Council and the Parks and Recreation Director for the purpose of the formulation of rules, regulations and policies for all parks and recreation programs, activities, and fees.

The Banning Municipal Code Section 2.40.030 requires applications be made available and vacancies announced at least two months prior to the vacancy. The vacancy was advertised on the City's website and across social media platforms. The application period closed on Monday, November 17, 2025.

JUSTIFICATION:

One application from Rita Chapparosa was received for the Parks and Recreation Commission vacancy.

The candidate will be interviewed in a Special Meeting - Workshop on November 9, 2025 beginning at 4:00 p.m. Staff recommends appointing the applicant to the City's Parks and Recreation Commission.

FISCAL IMPACT:

N/A

ALTERNATIVES:

1. City Council could choose to appoint the applicant to the vacant position.
2. Don't appoint the applicant to the City's Parks and Recreation Commission and direct staff to reopen the recruitment.

BUDGETED?:

No

CONTRACT/AGREEMENT:

No

ATTACHMENTS:

1. [2025 11 14_Application_Rita Chapparosa.pdf](#)
2. [Banning__CA_Code_of_Ordinances_2.40.pdf](#)