



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Arturo Vela, Interim City Manager

**PREPARED BY:** Yvette Vaca, Administrative Sergeant  
Vincent Avila, Chief of Police

**MEETING DATE:** October 14, 2025

**SUBJECT:** Consideration of Resolution 2025-146, Approving the Grant Agreement Between the City of Banning and the State of California - Office of Traffic Safety (OTS) for the FY 2025-2026 Traffic Records Improvement Project (TRIP) Grant and Acceptance of the OTS TRIP Grant Award in the Amount of \$78,000.

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**RECOMMENDATION:**

Adopt Resolution 2025-146.

**BACKGROUND:**

The City of Banning Police Department has been awarded \$78,000.00 in State of California – Office of Traffic Safety (OTS) funding under the Traffic Records Improvement Project (TRIP) Grant for the first time. This grant is for the express purpose of purchasing electronic citation and traffic reporting software only, and will improve the Department's ability to collect, analyze, and report traffic data, enhancing roadway safety in the City of Banning. By modernizing data systems, the city will strengthen its ability to address traffic safety challenges along Interstate 10, local streets, and key infrastructure areas. The grant period is October 1, 2025, through September 30, 2026.

**JUSTIFICATION:**

Acceptance of the \$78,000.00 TRIP Grant will allow the Police Department to implement electronic citation and crash reporting software, providing more accurate and timely traffic data. These improvements will strengthen the City's ability to identify traffic trends, prioritize enforcement, and improve roadway safety for residents and visitors. The transition from paper-based to electronic reporting will also increase efficiency for officers and reduce administrative burdens to help the Department make better-informed decisions, allocate resources effectively, and reduce crashes and injuries in the community.

**FISCAL IMPACT:**

There is no matching component associated with the acceptance of these grant funds.

**ALTERNATIVES:**

Do not adopt Resolution 2025-146 and provide staff alternative direction.

**BUDGETED?:**

No

**CONTRACT/AGREEMENT:**

Yes

**ATTACHMENTS:**

1. [Resolution 2025-146.docx](#)
2. [Grant Agreement - TR26018 Banning.pdf](#)