



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Elizabeth Gibbs, City Manager

PREPARED BY: Brandon Smith, Lieutenant
Vincent Avila, Chief of Police

MEETING DATE: July 14, 2026

SUBJECT: Discussion Regarding the Status of the City's Emergency Operations Plan and Next Steps

STAFF RECOMMENDATION:

That City Council discuss and provide input on the status of the City's Emergency Operations Plan and the next steps identified by staff.

BACKGROUND:

The City of Banning's Emergency Operations Plan (EOP) was last adopted in July 2007 and updated in 2012 under Ordinance Number 1378 and is again in need of a further update to bring to current standards and practices. The City of Banning's Local Hazard Mitigation Plan (LHMP) is currently up-to-date with local, state, and federal approval as of 2024 (adopted under Resolution 2024-97). The City of Banning should conduct a meeting of the Disaster Council to update the local ordinance related to disaster operations and relief (Ord. No. 1378) and meet at least yearly to ensure EOP, LHMP, and related ordinances are up-to-date based on current staffing levels and city needs.

JUSTIFICATION:

The City of Banning's Strategic Plan, "Banning 2030 Designing the Future Today" identifies as Strategic Goal 1 - Ensuring Public Safety, 1st Tier Policy Initiative 1a "Create Banning's Emergency Operations Plan". This initial report and discussion with City Council will provide guidance to staff on next steps for completing the Strategic Plan initiative.

FISCAL IMPACT:

The fiscal impact of updating the City of Banning EOP and ensuring staff have adequate training for emergency preparedness operations is unknown at this time and will be dependent on whether the City of Banning oversees all emergency operations utilizing city staff or decide to contract with the Riverside County Emergency Management Department for services.

ATTACHMENTS:

1. [COB EOC Workshop Plan.pdf](#)
2. [Banning EOP - Final Part 1 - Rev 1212_201406041949155352.pdf](#)
3. [Banning EOP - Final Part 2 -Rev1212_201406041949363646.pdf](#)
4. [CC Resolution No. 2024-097 LHMP.pdf](#)
5. [Chapter_2.48___DISASTER_OPERATIONS_AND_RELIEF.pdf](#)