



CITY OF BANNING STAFF REPORT

TO: PLANNING COMMISSION

FROM: David Newell, Community Development Director

PREPARED BY: Sandra Calderon, Development Coordinator

MEETING DATE: June 4, 2025

SUBJECT: Approval of the meeting minutes for the May 7, 2025, Regular Planning Commission meeting.

PROJECT APPLICANT:

BACKGROUND:

After every meeting, the Planning Commission Secretary prepares meeting minutes. The Planning Commission reviews and approves these minutes either as presented or with modifications.

DESCRIPTION:

These minutes have been prepared as summary meeting minutes in accordance with City Council Resolution 2025-22 and Government Code Sections 36814, 40801 and 54953 (c)(2)

FINDINGS:

N/A

ENVIRONMENTAL DETERMINATION:

This action is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15378(b)(5), which defines projects that are not subject to CEQA to include "organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment." The approval of meeting minutes is considered an organizational activity and will not result in direct or indirect physical changes in the environment.

PUBLIC COMMUNICATION:

None

ATTACHMENTS:

1. [May 7 2025 PC Meeting Minutes_FINAL.pdf](#)