



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Arturo Vela, Interim City Manager

**PREPARED BY:** Mary Yaryan, Associate Planner

**MEETING DATE:** January 13, 2026

**SUBJECT:** Consideration of Second Reading and Adoption of Ordinance 1614, Repealing and Replacing Chapter 12.32

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### **RECOMMENDATION:**

Approve second reading and Adoption of Ordinance 1614.

### **BACKGROUND:**

Chapter 12.32 of the Banning Municipal Code was adopted several years ago and establishes requirements for address assignment and posting within the City. The existing chapter reflects an earlier addressing framework and does not fully reflect the City's current addressing administration practices.

Staff prepared an update to Chapter 12.32 of the Banning Municipal Code to clarify and codify the City's addressing administration, address assignment, and posting requirements. The proposed ordinance updates the Municipal Code to reflect current administrative authority, address posting and visibility requirements, address assignment standards, and maintenance of the City's Master Address Database.

### **Environmental Determination**

The proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (the "common sense exemption"), as it can be seen with certainty that the ordinance has no potential to result in a significant effect on the environment.

### **JUSTIFICATION:**

The proposed ordinance updates Chapter 12.32 of the Banning Municipal Code to clarify the City's addressing authority, standards, and posting requirements. Adoption of the ordinance ensures consistency in address assignment and visibility standards and supports public safety and administrative coordination.

### **FISCAL IMPACT:**

There is no direct fiscal impact associated with these actions.

### **ALTERNATIVES:**

Do not adopt Ordinance 1614.

### **BUDGETED?:**

No

### **CONTRACT/AGREEMENT:**

No

**ATTACHMENTS:**

1. [Ordinance 1614 Final.docx](#)
2. [Exhibit A Repealing BMC 12.32.pdf](#)
3. [Exhibit B New BMC 12.32.pdf](#)