



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Art Vela, Public Works Director

**MEETING DATE:** December 12, 2023

**SUBJECT:** Consideration of Resolution 2023-189, Awarding a Professional Services Agreement for the Design of Opportunity Village Sound Wall to IMEG Corporation in the amount of \$103,486 and Approving a 10% Contingency for a Total Project Budget of “Not-to-Exceed” \$113,834.60

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### **RECOMMENDATION:**

Adopt Resolution 2023-189.

### **BACKGROUND:**

The City of Banning owns and operates Opportunity Village which is designated as a homeless shelter. Opportunity Village is located on Bryant Street, east of San Geronio Avenue and adjacent to the I-10 Interstate. The facility contains twenty (20) shelter pods with two (2) occupants in each pod. Due to the facility's close proximity to the freeway, the noise from traffic has been an on-going issue for the shelter occupants. The installation of the sound wall will reduce noise induced stress on the shelter community and surrounding environment.

On October 19, 2023 staff released a Request for Proposals (RFP) for the Design of Opportunity Village Sound Wall to thirteen (13) consultants on the on-call Professional Engineering Services list approved by City Council on July 12, 2022 under Resolution 2022-99. The proposals were due on November 13, 2023. In response to the RFP, two (2) proposals were received from the following consultants:

<b><u>Consultants</u></b>	<b><u>Bid Amount</u></b>
1) IMEG Corp., of Ontario, CA	\$103,486
2) Willdan, Inc., of Anaheim, CA	\$150,170.50

The scope of work will include the design of 1,000 linear feet of non-masonry sound wall including the development of Plans, Specification and Estimates (PS&E). The detailed scope can be found in the RFP attached to this staff report.

On June 14, 2023 the City received an Intent to Award letter for funds in the amount of \$980,461. The funding comes as a result of the City's grant application to the California Interagency Council on Homelessness Encampment Resolution Funding Program, Round 2 (ERF 2-R). The funds are allocated to fund various administrative and facility improvements, including the installation of a sound wall.

### **JUSTIFICATION:**

Two (2) proposals were submitted by engineering firms currently identified in the City's approved vendor list. Staff evaluated the proposals based on qualifications, cost and experience. As a result, staff recommends the award of a professional services agreement to IMEG Corporation in the amount of

\$103,486.

IMEG Corporation is a reputable qualified firm that has successfully provided similar services to other jurisdictions in the past.

**FISCAL IMPACT:**

If approved, the Professional Services Agreement with IMEG Corporation in the amount of \$103,486 including a 10% contingency of \$10,348.60 for a total “not-to-exceed” project budget of \$113,834.60 will be fully funded by grant funds from ERF 2-R.

The expense Account used will be 810-9700-490.90-60.

**ALTERNATIVES:**

Do not approve Resolution 2023-189 and provide alternative direction to staff.

**ATTACHMENTS:**

1. [Resolution 2023-189, IMEG Corporation.docx](#)
2. [Exhibit A - C00 947 IMEG CONSULTANTS CORP.-NY-Merger - Filed v.1 \(002\).pdf](#)
3. [Att 2 Resolution No. 2022-099.pdf](#)
4. [Att. 3 RFP\\_Opportunity Village Sound Wall.pdf](#)
5. [Att. 4 IMEG Proposal.pdf](#)