



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL  
**FROM:** Douglas Schulze, City Manager  
**PREPARED BY:** Doug Schulze, City Manager  
**MEETING DATE:** February 13, 2024  
**SUBJECT:** Consider of Stagecoach Days Memorandum of Understanding (MOU)

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### **RECOMMENDATION:**

A motion to notify Stagecoach Days Association of the City's intent to extend the current MOU for one year with a termination date of June 21, 2025. A second motion directing the City Manager to work with the Stagecoach Days Association President to negotiate a new MOU that will be effective June 22, 2025, upon City Council approval.

### **BACKGROUND:**

The Memorandum of Understanding (MOU) between the City of Banning and Stagecoach Days Association became effective June 22, 2021. The MOU term is three years from the effective date, with a two-year automatic extension, unless a party gives notice to the other party, not less than sixty (60) days prior to such anniversary date, that the term of the MOU shall not be extended. Therefore, if the City Council desires to not extend the MOU for years 4 and 5, notice must be given no later than April 25, 2024.

During the December 12, 2023 meeting, City Council created an ad hoc committee (Mayor Pro Tem Minjares and Councilmember Wallace) to meet with Stagecoach Days Committee members to discuss concerns. Mayor Pro Tem Minjares has reported positive outcomes from the meeting and recommended extension of the MOU for one year. In addition, it is recommended that during the next year, a new MOU should be drafted to provide more clarity regarding responsibilities and expectations of each party.

### **JUSTIFICATION:**

Stagecoach Days is designated as a signature event in Banning. As the largest and longest running annual community celebration in Banning, continuation of the annual celebration is a priority.

### **FISCAL IMPACT:**

Extension for one year will commit the City to direct financial support of \$30,500, event insurance and in-kind contributions capped at \$10,000.

### **ALTERNATIVES:**

- 1) Take no action - MOU will automatically extend for two years;
- 2) Adopt recommended motions - MOU extended for one year and new MOU will be negotiated;
- 3) Motion to notify Stagecoach Days Association of intent to terminate MOU effective immediately - No commitment from City to support Stagecoach Days with direct or in-kind contributions.

### **ATTACHMENTS:**

1. [2021 06 22\\_MOU\\_Stagecoach Days Association.pdf](#)

