



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Elizabeth Gibbs, City Manager

PREPARED BY: Ralph Wright, Parks and Recreation Director
, Vince Avilla, Chief of Police

MEETING DATE: May 12, 2026

SUBJECT: Consideration of a Fee Waiver Request Not-to-Exceed \$ 12,960 for Stagecoach Days Associations Barrels, Brews and Bites Event scheduled for May 15 & 16, 2026.

RECOMMENDATION:

Approve the fee waiver of no more than \$ 12,960

BACKGROUND:

At the November 12, 2025 meeting of the City Council, the Banning City Council adopted Resolution 2025-156, a Resolution updating the City's Master Fee Schedule. The revised fees became effective, January 15, 2026. Included within the updated Master Fee Schedule were additional staffing fees associated with Special Event Permits. These included an hourly rate for Police Officers required as part of certain Special Events. In the past, the Police Department absorbed these officer overtime fees as part of their regular operating budget and did not require reimbursement from the Special Event Applicant.

Historically, special events involving alcohol service have included police staffing to ensure public safety, assist with traffic management, and provide a visible law enforcement presence during the event. As part of the Special Event Application review process for the Barrels, Brews and Bites, it was determined that there would be a requirement to have a minimum of four officers during their event days as they will have a large number of attendees, as well as alcohol being served at the event. For the two day event, this requires seventy-two total officer hours at a cost of \$12,960. The Stagecoach Days Association has stated that their event can not absorb the new fees and submitted a letter requesting the police officer fees be waived.

Chapter 3.40.010 of the Banning Municipal Code establishes the protocol for the waiver of fees for non-profit organizations that provide valuable public service to the community. Per this chapter, fee waiver requests above \$1,000 require authorization and approval of the Banning City Council.

JUSTIFICATION:

The event organizers have stated that they will not be able to run the event if the police officer fees are not waived as their event does not receive enough revenues to support these costs. The event does provide a community benefit.

FISCAL IMPACT:

The estimated police service costs associated with the event are as follows:

72 Police Officer Overtime Hours - (Four Officers - 4pm to 1am for two days) at \$180 per hour for a total estimated cost of \$12,960.

Approval of the fee waiver would result in the City absorbing the above estimated costs associated with police staffing and related event services.

ATTACHMENTS:

1. [BMC - Chapter 3.40.010 - Waiver of fees for Non Profit organizations.pdf](#)
2. [Fee waiver request Barrels, Brews and Bites - May 15 & 16, 2026.pdf](#)
3. [2026 Barrels_Bites and Brews Special Event Permit.pdf](#)