



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Elizabeth Gibbs, City Manager

PREPARED BY: Sandra Calderon, Deputy City Clerk

MEETING DATE: May 12, 2026

SUBJECT: Parks and Recreation Appointment for Position 1, term ending January 31, 2029

RECOMMENDATION:

Appoint one applicant to fill vacancy in Position 1 on the Parks and Recreation Commission

BACKGROUND:

The Parks and Recreation Commission's rules and responsibilities are governed by Chapter 2.40 of the Municipal Code. The Commission's main function is to serve as an advisory board to the City Council and the Parks and Recreation Director for the purpose of the formulation of rules, regulations and policies for all parks and recreation programs, activities, and fees.

The Banning Municipal Code Section 2.40.030 requires applications be made available and vacancies announced at least two months prior to the vacancy. The Parks and Recreation vacancy was advertised on the City's website and across social media platforms starting on March 25, 2026. Public Notice was published in the Record Gazette on March 27, 2026. The deadline to submit an application was Thursday, April 30, 2026.

JUSTIFICATION:

Two applications were received for the Parks and Recreation vacancy and are up for consideration:

- Monette Hamilton
- Cheryce Cobbs

The candidates will be interviewed in a Special Meeting - Workshop on May 12, 2026 beginning at 4:00 p.m. Staff recommends that the City Council appoint a member to the Parks and Recreation Commission.

FISCAL IMPACT:

Reopening the recruitment and maintaining vacancies on the Parks and Recreation Commission may further delay projects across the City.

ATTACHMENTS:

1. [Monette Hamilton_Application_Redacted.pdf](#)
2. [Cheryce Cobbs_Application_Redacted.pdf](#)
3. [Parks & Rec_Proof of Publication.pdf](#)

4. [Banning__CA_Code_of_Ordinances_2.40 \(1\).pdf](#)