



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Robert Fisher, Acting City Manager

**PREPARED BY:** Patrick Safari, Capital Improvement Projects Manager  
Art Vela, Director of Public Works

**MEETING DATE:** April 22, 2025

**SUBJECT:** Consideration of Resolution 2025-49, Awarding a Professional Services Agreement for Project No. 2025-01 On-Call Engineering and Traffic Survey (E&TS) to Willdan Group, Inc. of San Bernardino, CA in the Amount of \$35,957 and Approving a 10% Contingency for a Total Project Budget of "Not-to-Exceed" \$39,552.70

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### **RECOMMENDATION:**

Adopt Resolution 2025-49

### **BACKGROUND:**

The California Vehicle Code (CVC) Section 22357 requires that posted speed limits along public roadways be established and justified by an Engineering and Traffic Survey (E&TS). Furthermore, according to CVC Section 40802, the E&TS needs to be updated every five to seven years to allow enforcement of motorists' speeds by local law enforcement agencies.

The current E&TS was conducted in November 2017 and was adopted by City Council on February 27, 2018 under Resolution 2017-112. An updated speed survey is needed to be in compliance with the CVC.

On January 29, 2025 Public Works and Purchasing staff advertised a Request for Proposal (RFP 24-093) on the City's online public procurement system. Additionally, email notifications were sent out to all vendors by the procurement system. In response to these efforts, on March 11, 2025 the City received the following two (2) bids:

<b>Consultant</b>	<b>Score</b>
1) Willdan Group, Inc.	85.5
2) STC Traffic, Inc.	83

The E&TS will consist of radar speed measurements of the prevailing free flow speeds along 43 street segments, a review of collision history reports, and a review of existing roadside conditions including the identification of conditions not readily apparent to the motorists. At the conclusion of the survey, the Consultant will provide a report outlining recommendations for speed limits along the 43 street segments including the preparation of speed limits ordinances and safety corridor analysis.

### **JUSTIFICATION:**

It is essential that the City Council approve the On-Call Engineering and Traffic Survey which will serve as the basis for the establishment and enforcement of speed limits for selected streets within the City of Banning.

Staff evaluated the bid proposals based on qualifications, cost, experience with the requested scope of services and response to the request for proposals. As a result, staff recommend the award of a Professional Services Agreement to Willdan Group, Inc. in the amount of \$35,957.

**FISCAL IMPACT:**

Staff recommend awarding a Professional Services Agreement to Willdan Group, Inc. in the amount of \$35,957 and approving a 10% contingency in the amount of \$3,595.70 for a total “not-to-exceed” project budget of \$39,552.70.

An appropriation from the Gas Tax Fund 100 balance to Account No. 100-4900-431.95-10 in the amount of \$35,957 is necessary to fund the Professional Services Agreement with Willdan Group, Inc.

**ALTERNATIVES:**

Do not approve Resolution 2025-49 and provide alternative direction to staff.

**BUDGETED?:**

Yes

**CONTRACT/AGREEMENT:**

Yes

**ATTACHMENTS:**

1. [Resolution 2025-049.docx](#)
2. [Resolution No. 2017-112.pdf](#)
3. [Speed Survey Street Segments.pdf](#)
4. [Willdan Proposal.pdf](#)
5. [C01143 - Willdan Eng - On-Call Eng and Traffic Survey.pdf](#)