



**CITY OF BANNING  
STAFF REPORT**

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Cheryl Stafford, Finance Manager  
Lincoln Bogard, Administrative Services Director

**MEETING DATE:** December 10, 2024

**SUBJECT:** Receive and File Accounts Payable and Payroll Warrants Issued in the Month of October 2024

**RECOMMENDATION:**

Receive and file the warrants for period ending October 31, 2024, per California Government Code Section 37208.

**BACKGROUND:**

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

**JUSTIFICATION:**

Description	Payment #	Amount	Total Amount
<b>Checks:</b>			
Checks Issued During Month	192957-193411	\$2,095,774.98	
Voided/Reissue Check		\$ 0.00	
<b>Check Total</b>			<b>\$2,095,774.98</b>
<b>Wires Total</b>	1154-1157		<b>\$4,665,161.45</b>
<b>ACH Payments:</b>	9008054-9008086		
Payroll Direct Deposit	10/04/2024	\$ 589,894.70	
Payroll Direct Deposit	10/18/2024	\$ 606,651.71	
Other Payments		\$1,221,022.13	
<b>ACH Total</b>			<b>\$2,417,568.54</b>
<b>Payroll Checks:</b>	13689-13710		
Payroll-Regular	10/04/2024	\$ 2,617.52	
Payroll-Manual	10/06/2024	\$ 2,745.50	
Payroll-Regular	10/18/2024	\$ 3,520.47	
<b>Payroll Check Total</b>			<b>\$ 8,883.49</b>

<b>Total Warrants Issued for October 2024</b>			<b>\$ 9,187,388.46</b>
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**FISCAL IMPACT:**

No fiscal impact.

**ALTERNATIVES:**

Receive and file the warrants for period ending October 31, 2024.

**BUDGETED?:**

No

**CONTRACT/AGREEMENT:**

No

**ATTACHMENTS:**

1. [Attachment 1 - Fund List\\_Updated 10.11.23.pdf](#)
2. [Attachment 2-Warrant Report October 2024.pdf](#)
3. [Attachment 3-Warrant Report Detail October 2024.pdf](#)
4. [Attachment 4-Void Check Log, Payroll Log and Payroll Registers.pdf](#)